



UTTARAKHAND CIVIL AVIATION DEVELOPMENT AUTHORITY (UCADA)

DEPARTMENT OF CIVIL AVIATION

GOVERNMENT OF UTTARAKHAND

ADDRESS: SAHASTRADHARA HELIDROME, P.O. KULHAN, DEHRADUN- 248001, UTTARAKHAND

INVITES

**REQUEST FOR BIDS FOR SELECTION OF HELICOPTER
SHUTTLE SERVICE OPERATORS FOR MANDAKINI VALLEY TO
SHRI KEDARNATH JI ROUTE**

REF NO.: 2546/RFB/SHUTTLE/UCADA/2026



ISSUED BY:

CHIEF EXECUTIVE OFFICER (CEO)

**UTTARAKHAND CIVIL AVIATION DEVELOPMENT AUTHORITY (UCADA)
SAHASTRADHARA HELIDROME, P.O. KULHAN, DEHRADUN- 248001, UTTARAKHAND**

DATE OF ISSUANCE OF RFB

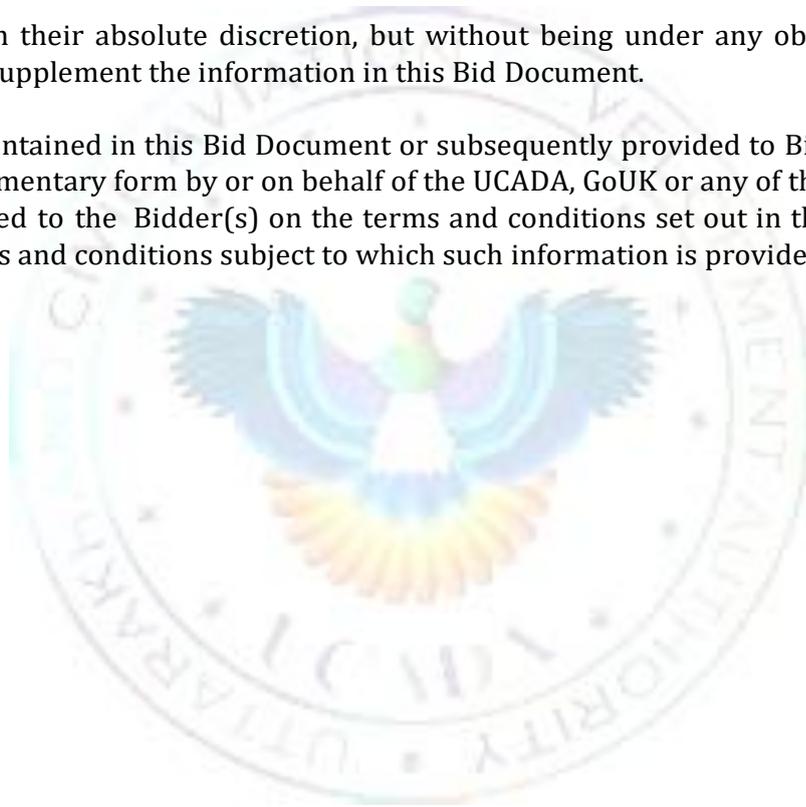
17TH JANUARY, 2026

DISCLAIMER

This Bid Document is not an agreement and is not an offer or invitation by the Uttarakhand Civil Aviation Development Authority (UCADA), Government of Uttarakhand ("GoUK") to any party other than Bidders. The purpose of this Bid Document is to provide the Bidder(s) with information to assist the formulation of their Bid. This Bid Document does not purport to contain all the information each Bidder may require. This Bid Document may not be appropriate for all persons, and it is not possible for the UCADA, their employees or advisors to consider the investment objectives, financial situation and particular needs of each party who reads or uses this Bid Document. Each Bidder should conduct its own investigations and analysis and should check the accuracy, reliability and completeness of the information in this Bid Document and where necessary obtain independent advice from appropriate sources. The UCADA, their employees and advisors make no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of the Bid Document.

The UCADA may in their absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this Bid Document.

The information contained in this Bid Document or subsequently provided to Bidder(s), whether verbally or in documentary form by or on behalf of the UCADA, GoUK or any of their employees or advisors, is provided to the Bidder(s) on the terms and conditions set out in this Bid Document and any other terms and conditions subject to which such information is provided.



SCHEDULE OF BIDDING PROCESS

Chief Executive Officer (CEO), Uttarakhand Civil Aviation Development Authority (UCADA), proposes to select helicopter shuttle service operators on selected route in the state of Uttarakhand on license basis for a period of three year (Extendable by one year at a time for a maximum period of three years on the sole discretion of UCADA).

The routes being offered in this Bid are as follows:

- a. Guptkashi - Shri Kedarnath Ji/ Shri Kedarnath Ji - Guptkashi**
(out of 4 approved helipads, operation will be permitted from 2)
- b. Phata - Shri Kedarnath Ji / Shri Kedarnath Ji - Phata**
(out of 8 approved helipads, operation will be permitted from 4)
- c. Sirsi - Shri Kedarnath Ji / Shri Kedarnath Ji - Sirsi**
(out of 6 approved helipads, operation will be permitted from 3)

The Authority shall endeavor to adhere to the following schedule:

S. No.	Milestones	Dates
1.	Date of downloading RFB document at ukBids.gov.in	17-01-2026 Time 1500 HRS
2.	Last date to send in request for clarifications	21-01-2026 Time 1700 HRS
3.	Pre-Bid Meeting	22-01-2026 Time 1200 HRS Link for participation in the pre-bid meeting: https://meet.google.com/xwy-mjdk-uzj
4.	Last Date for submission of Proposals Envelope 1: Tender Fee Envelope 2: All the documents that are being submitted in Originals or as mentioned under Point. 06 of this Table Envelope 3: Technical Bid Envelope 4: Financial Bid (BoQ in Excel Form and Financial Bid Submission form in pdf as per the APPENDIX 09)	05-02-2026 Time 1500 HRS
5.	Date of opening of Technical Proposal	05-02-2026 Time 1530 HRS
6.	Last date for submission of following documents physically (In Original) at UCADA: <ul style="list-style-type: none"> • Tender Fee; • EMD/Bid Security; • Notarized Affidavit for Non-Blacklisting/ Debarred; • Notarized Affidavit as per Appendix 3B for Clean Legal Record; • Notarized Affidavit as per Appendix 5 	05-02-2026 Time 1500 HRS

	<p>for Correctness Certificate;</p> <ul style="list-style-type: none"> • Power of Attorney as per Appendix 3A; • Notarized Affidavit for minimum 02 years accident/incident free record; • Notarized Affidavit with undertaking for exclusive helicopter deployment. • Notarized Affidavit for Helipad Amenities. • Bid Securing Declaration, if claiming the exemption under MSME Grounds. • Undertaking for Compliance with all DGCA approvals. • Undertaking for Anti-collusion Certificate. • An undertaking to the effect that, in case of selection as the preferred/successful bidder, the bidder shall submit a true copy of the lease document of the helipad. • An Undertaking as per Appendix- 9 <p><i>Note: Bidders shall submit all original affidavits and undertakings as stated above, failing which the Bid may be deemed non-responsive or rejected at the discretion of the CEO, UCADA.</i></p>	
7.	Date of opening of financial Proposals	Shall be intimated later by email to the technically qualified bidders.
8.	Notification to Award of Contract	To be announced
9.	Acceptance of LOA	Within 03 days of Award
10.	Signing of Agreement between Authority & Selected Bidder/Agency	Within 15 days of issue of LOA
11.	Validity of Proposals	120 days from the Last Date for submission of Proposal
12.	Cost of RFB Document	Rs. 5,000 plus 18% GST i.e., 5,900/- (Rs. Five Thousand and Nine Hundred Only) To be paid in DD form in the name of CEO, UCADA payable at Dehradun
13.	Bid Security Amount	Rs. 45,00,000/- (Rupees Forty-Five Lakh Only) in the form of DD/Bankers Cheque/FDR/BG only issued by any Nationalized/ Scheduled Bank as per RBI Act, drawn in favor of “ CEO, UCADA ” payable at Dehradun. EMD of unsuccessful bidders will be returned & EMD of the successful contractor will be returned on receiving Performance Security Deposit (PSD).

		<p>The Bid Security/EMD shall be valid for forty-five (45) days beyond the original validity period of the Bid, or beyond any period of extension.</p> <p>Note: For claiming the exemption in EMD/Bid Security relevant certificate/documents need to be submitted with the Technical Bid</p>
14.	Performance Security	<p>The Successful Bidder(s) shall each furnish Performance Security of Rs. 1.00 Crore by way of an unconditional and irrevocable and Non-Transferable Bank Guarantee issued by a Scheduled bank located in India renewable each year of tender with a validity of 60 days beyond the validity of Contract Agreement.</p>
15.	Exemption on MSME Grounds	<p>MSME Exemption will be given as per extant rule of the Uttarakhand State Government MSME Policy/G.O. Relevant document/ Certificate needs to be submitted for claiming the exemption.</p> <p>For claiming the MSME Exemption, a bid-securing declaration is to be submitted with the Technical Bid as per the format attached under APPENDIX 10.</p>

SECTION I- INTRODUCTION

1. About Uttarakhand Civil Aviation Development Authority

Uttarakhand Civil Aviation Development Authority (UCADA) was incorporated by the Government of Uttarakhand in 2013 with the objective of developing the civil aviation sector in the state on a sustainable manner

2. Tender Objective & Scope

The objective of tendering out select route to selected Bidders is to provide safe, dependable, economical and continuous helicopter shuttle services to pilgrims on the following route

- a. Guptkashi-Kedarnath/Kedarnath -Guptkashi
(Out of 4 approved helipads, operation will be permitted from 2)
Upper Fare Ceiling: Rs. 6,500/- (One Way)
- b. Phata- Kedarnath/Kedarnath- Phata
(Out of 8 approved helipads, operation will be permitted from 4)
Upper Fare Ceiling: Rs. 5,500/- (One Way)
- c. Sirsi-Kedarnath/Kedarnath - Sirsi
(Out of 6 approved helipads, operation will be permitted from 3)
Upper Fare Ceiling: Rs. 4,500/- (One Way)

Note:

- **The Upper Fare Ceilings are inclusive of all applicable taxes and inclusive of Yatra Facilitation charges. (Yatra Facilitation Charges will be inclusive of GST).**
- **The bidders who will quote the rates higher than the above stated upper fare ceilings shall be excluded from the process of finding L1 rates.**
- **There will be 05% escalation in final fare for this sector each year i.e. year 2027 and year 2028.**

For, each allotted helipad, the selected bidders shall own/ lease at least 02 helicopter (01 Main Helicopter for shuttle services & 01 Standby helicopter which should be available within 24 hrs. in lieu of the main helicopter) which meet the specifications laid down in the RFB for shuttle operations and at least one helipad on a continuous basis for each service being operated for the duration of the shuttle operations in order to ensure smooth operations at specified Route(s) awarded to them.

For leased helicopter the bidder should produce lease agreement during the time of Bid however before 15th April 2026 the leased helicopter should be endorsed on the NSOP of the operator. An affidavit stating the same is to be submitted during the time of Bid.

3. Roles and Responsibilities

The Operator shall be responsible for the following:

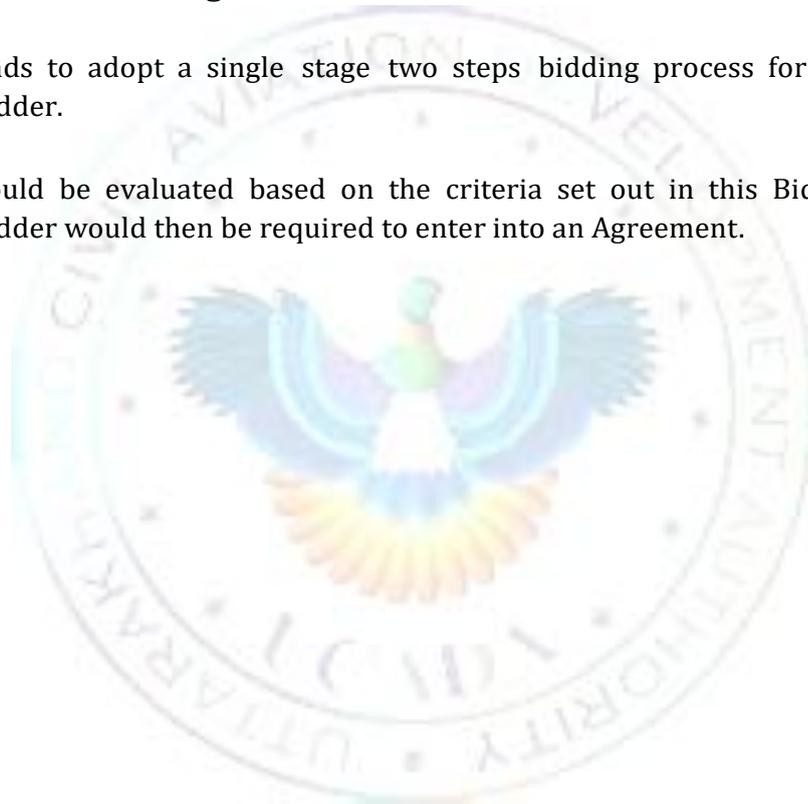
- Operate regular and dependable helicopter shuttle services on the route, while ensuring the safety of passengers and adhering to DGCA prescribed rules & guidelines and

industry best practices.

- The selected bidders shall own/ lease at least 02 helicopter for the Tender (01 Main Helicopter for shuttle services & 01 Standby helicopter which should be available within 24hrs in lieu of the main helicopter) which meet the specifications laid down in the RFB for shuttle operations and at least one helipad on a continuous basis for each service being operated for the duration of the shuttle operations in order to ensure smooth operations at specified Route(s) awarded to them. For leased helicopter the bidder should produce lease agreement during the time of Bid.
- Adhere to the terms and conditions specified in the Agreement.
- Direction given by UCADA from time to time.

4. Brief Description of Bidding Process

- UCADA intends to adopt a single stage two steps bidding process for selection of the Successful Bidder.
- The Bids would be evaluated based on the criteria set out in this Bid Document. The Successful Bidder would then be required to enter into an Agreement.



SECTION II- BIDDING PROCEDURE

A. GENERAL

1) Eligible Bidders

- a) The Bidders eligible for participating in the bidding process shall be a Single Business Entity and not a consortium.
- b) For the purpose of this Bid, a Business Entity shall mean the following:
 - (i) A registered partnership/sole proprietorship firm¹
 - (ii) A Company² registered in India under the provisions of the Companies Act, 1956 & 2013 or under the equivalent law in the case of a foreign Company.
 - (iii) A company registered under the Limited Liability Partnership (LLP) act 2008.
- c) The Bidder (if the Bidder is a Company or a registered Proprietorship Firm or a Partnership firm) should submit a Power of Attorney as per the format enclosed in Appendix 3A authorizing the signatory of the Bid to commit the Bidder.
- d) Any entity which has been barred by UCADA, Government of Uttarakhand (GoUK), or any other state government in India (SG) or Government of India (GoI), or any of the agencies of GoUK/SG/GoI from operating helicopter services and the bar subsists as on the Bid Due Date, would not be eligible to submit a Bid.
- e) A Bidder shall not have a conflict of interest (the "Conflict of Interest") that affects the Bidding Process. Any Bidder found to have a Conflict of Interest shall be disqualified. In the event of disqualification, the Authority shall be entitled to forfeit and appropriate the Bid Security or Performance Security, as the case may be, as mutually agreed genuine pre-estimated loss and damage likely to be suffered and incurred by the Authority and not by way of penalty for, inter alia, the time, cost and effort of the Authority, including consideration of such Bidder's proposal (the "Damages"), without prejudice to any other right or remedy that may be available to the Authority under the Bidding Documents and/ or the Concession Agreement or otherwise. Without limiting the generality of the above, a Bidder shall be deemed to have a Conflict of Interest affecting the Bidding Process, if:
 - i. the Bidder, or Associate (or any constituent thereof) and any other Bidder, or any Associate thereof (or any constituent thereof) have common controlling shareholders or other ownership interest; provided that this disqualification shall not apply in cases where the direct or indirect shareholding of a Bidder, its Member or an Associate thereof (or any shareholder thereof having a shareholding of more than 5% (five per cent) of the paid up and subscribed share capital of such Bidder, Member or Associate, as the case may be) in the other Bidder, its Member or Associate, is less than 5% (five per cent) of the subscribed and paid up equity share capital thereof; provided further that

this disqualification shall not apply to any ownership by a bank, insurance company, pension fund or a public financial institution referred to in sub-section (72) of section 2 of the Companies Act, 2013. For the purposes of indirect shareholding held through one or more intermediate persons shall be computed as follows: (aa) where any intermediary is controlled by a person through management control or otherwise, the entire shareholding held by such controlled intermediary in any other person (the "Subject Person") shall be taken into account for computing the shareholding of such controlling person in the Subject Person; and (bb) subject always to sub-clause (aa) above, where a person does not exercise control over an intermediary, which has shareholding in the Subject Person, the computation of indirect shareholding of such person in the Subject Person shall be undertaken on a proportionate basis; provided, however, that no such shareholding shall be reckoned under this sub-clause (bb) if the shareholding of such person in the intermediary is less than 26% of the subscribed and paid up equity shareholding of such intermediary; or

- ii. such Bidder, or any Associate thereof receives or has received any direct or indirect subsidy, grant, concessional loan or subordinated debt from any other Bidder, or Associate, or has provided any such subsidy, grant, concessional loan or subordinated debt to any other Bidder, or any Associate thereof; or
- iii. such Bidder has the same legal representative for purposes of this Bid as any other Bidder; or
- iv. such Bidder, or any Associate thereof, has a relationship with another Bidder, or any Associate thereof, directly or through common third party/ parties, that puts either or both of them in a position to have access to each other's information about, or to influence the Bid of either or each other; or
- v. Such Bidder or any Associate thereof has participated as a consultant to the Authority in the preparation of any documents, design or technical specifications of the Project.

2) Number of Bids

A bidder can submit only one bid.

3) Bid Preparation Cost

The Bidder shall be responsible for all of the costs associated with the preparation of its Bid and its participation in the bidding process. UCADA will not be responsible or in any way liable for such costs, regardless of the conduct or outcome of the bidding process.

4) Project Inspection and Site Visit

It is desirable that each Bidder submits its Bids after visiting and ascertaining for themselves the location, real estate, environment or any other matter considered relevant by them.

The helipad being offered for sublease will have basic amenities like passenger waiting hall, toilets, water, electricity, fuel shed and barricading.

5) Right to Accept any Bid and to Reject any or all Bids

- a) Notwithstanding anything contained in this Bid Document, UCADA reserves the right to accept or reject any Bid and to annul the bidding process and reject all Bids, at any time without any liability or any obligation for such acceptance, rejection or annulment.
- b) UCADA reserves the right to invite revised Bids from the Bidders with or without amendment of the Bid Document at any stage, without liability or any obligation for such invitation and without assigning any reason.
- c) UCADA reserves the right to reject any Bid if:
 - at any time, a material misrepresentation is made or uncovered, or
 - the Bidder does not respond promptly and thoroughly to requests for supplemental information required for the evaluation of the Bid. (No change in the substance of the Bid would be permitted by way of such clarifications)
- d) Such misrepresentation / improper response would lead to the disqualification of the Bidder and forfeiture of the Bid Security as well as if such disqualification/ rejection occurs after the Financial Bids have been opened, then UCADA reserves the right to;
 - select the next valid Bidder who is ready to match the L1 quote
 - take any such measure as may be deemed fit in the sole discretion of UCADA, including annulment of the bidding process.
- e) in such an eventuality the Bid Security and performance guarantee of the Bidder shall be forfeited.

B. DOCUMENTS

6) Contents of Bid Document

The Bid Document comprises of the contents as listed below, and would additionally include any Addenda issued in accordance with Clause 2.8.

Part I	Instructions to Bidders
	1. Introduction
	2. Bidding Procedure
	3. Criteria for Qualification
	4. General Terms & Conditions
	Appendices
	1. Covering Letter
	2. Details of Bidder
	3A. Format for Power of Attorney for signing of Bid
	3B. Format for Power of Attorney
4. Format for Anti-Collusion Certificate	
5. Format for Certificate of Correctness	
6. Format for Project Undertaking	
7. Format for Bid Security	
8. Format for Experience of the Applicant	
9. Format for Financial Proposal	
10. Format for Bid Securing Declaration	
Part II	Draft Concession Agreement
Part III	Project Information Memorandum (PIM)

7) Clarifications sought by Bidder

A prospective Bidder requiring any clarification on the Bidding Document may notify UCADA in writing at the address specified in Clause 2.15.5. Such queries shall be submitted on or before the Last Date for Receiving Queries as mentioned in the Schedule of Bidding Process. UCADA may, at its sole discretion, circulate its responses to all purchasers of the Bidding Document, including the substance of the enquiry, without disclosing the identity of the Bidder raising the query.

8) Amendment of Bid Document

- a) At any time prior to the Bid Due Date, UCADA may, for any reason, whether at its own initiative or in response to clarifications requested by a Bidder, modify the Bid Document by the issuance of Addenda. Such Addenda would also be posted on the website of UCADA at www.ucada.in and www.uktender.gov.in and such addenda would form part of the Bid Document.
- b) Any Addendum thus issued will be sent in writing to only those bidders who have purchased the Bid Document.
- c) In order to afford the Bidders reasonable time to take an Addendum into account, or for any other reason, UCADA may, at its own discretion, extend the Bid Due Date. Intimation regarding such extension in the Bid Due Date would only be posted on the website of the UCADA as specified in Clause 2.8.1 above.

C. PREPARATION AND SUBMISSION OF BID

9) Language

The Bid and all related correspondence and documents should be written in the English language. Supporting documents and printed literature furnished by the Bidder with the Bid

may be in any other language provided that they are accompanied by appropriate translations of the pertinent passages in the English language. Supporting materials, which are not translated into English, may not be considered. For the purpose of interpretation and evaluation of the Bid, the English language translation shall prevail.

10) Currency

The currency for the purpose of the Bid shall be in Indian Rupee (INR). The conversion to Indian Rupees shall be based on the closing exchange rate published by the Reserve Bank of India as on March 31, 2018 or the nearest prior date for which the RBI rate is available. In all such cases, the original figures in the relevant foreign currency and the INR equivalent thereof must be given. The exchange rate(s) applied shall be clearly stated. UCADA reserves the right to use any other suitable exchange rate for the purpose of uniformly evaluating all Bidders.

11) Bid Security (EMD)

- a) Bid would need to be accompanied by a Bid Security for **Rs. 45,00,000/- (Rs. Forty-Five Lakh only)**. **The Bid Security/EMD shall be valid for forty-five (45) days beyond the original validity period of the Bid, or beyond any period of extension.**
- b) The Bid Security shall be in the form of either of the following:
 - An unconditional and irrevocable bank guarantee in favour of CEO, (UCADA) Uttarakhand Civil Aviation Development Authority as per the format set out in Appendix 6; or
 - A demand draft in favour of CEO, (UCADA) Uttarakhand Civil Aviation Development Authority payable at Dehradun.
- c) The Bid Security shall be returned to the unsuccessful Bidders within a period of Thirty (30) days from the date of signing of License Agreement between UCADA and the Successful Bidder. The Bid Security submitted by the Successful Bidder shall be released upon furnishing of the Performance Security in the form and manner stipulated in the Agreement.
- d) The Bid Security shall be forfeited in the following cases:
 - if the Bidder withdraws its Bid
 - if the Bidder withdraws its Bid during the interval between the Bid Due Date and expiration of the Bid Validity Period;
 - if any information or document furnished by the Bidder turns out to be misleading or untrue in any material respect; and
 - if the successful Bidder fails to provide the Performance Security and to execute the Agreement within the stipulated time or any extension thereof provided by UCADA.

12) Validity of Bid

Bids shall remain valid for a period not less than one year from the Bid Due Date (Bid Validity

Period). UCADA reserves the right to reject any Bid, which does not meet this requirement.

13) Extension of Validity of Bid

In exceptional circumstances, prior to expiry of the original Bid Validity Period, UCADA may request Bidders to extend the Bid Validity Period for a specified additional period. Bidders not extending the Bid Validity Period when so requested would automatically be disqualified without forfeiting their Bid Security. A Bidder agreeing to the request will not be allowed to modify its Bid, except as provided under Clause 20.a but would be required to extend the validity of its Bid Security for the period of extension and comply with Clause of this document in all respects. The Successful Bidder shall, where required by UCADA extend the validity of the Bid till the date of signing of the License Agreement.

14) Bidder's Responsibility

- a) The Bidder is expected to examine carefully the contents of all the documents provided. Failure to comply with the requirements of Bid Document will be at the Bidder's own risk.
- b) It would be deemed that prior to the submission of Bid, the Bidder has:
 - made a complete and careful examination of requirements, and other information set forth in this Bid Document;
 - received all such relevant information as it has requested from UCADA; and
 - made a complete and careful examination of the various aspects of the Project including but not limited to:
 - (i) the Web Site;
 - (ii) existing infrastructure facilities for the Specified Route;
 - (iii) Existing and future demand for services
 - (iv) all other matters that might affect the Bidder's performance under the terms of this Bid Document.
 - (v) Slot transfer in shuttle services will be with prior permission of Head of Operations.
 - (vi) The operator will immediately intimate ACEO/Head of operations of UCADA if any helicopter fails to operate shuttle services.
- c) UCADA shall not be liable for any mistake or error or neglect by the Bidder in respect of the above.

15) Pre-Bid Meeting

- a) UCADA shall hold a virtual Pre-Bid Meeting as specified in the Schedule of Bidding Process to clarify issues related to the Tender and the Bidding Document.
- b) Bidders may submit their queries, if any, on or before the last date for submission of queries as specified in the Schedule of Bidding Process.
- c) No deviations or qualifications to the Bidding Document shall be entertained at the time of Bid submission or thereafter. Bids shall be unconditional and unqualified; any

conditional Bid shall be treated as non-responsive and liable to rejection.

- d) Attendance at the virtual Pre-Bid Meeting is not mandatory.
- e) All correspondence shall be made in writing by email (procurement.ucada@gmail.com &/or ucadadoon@gmail.com) addressed to the CEO, UCADA.
- f) Only written communications issued by UCADA shall be considered valid, and responses may be circulated to all Bidders without disclosing the source of the query.

16) Format and Signing of Bid

- a) Bidders should provide all the information as per this Bid Document and in the specified formats. UCADA reserves the right to reject any Bid that is not in the specified formats.
- b) The Bid should be submitted in two parts as provided in the e-portal i.e. www.uktenders.gov.in :

Part 1: Technical Bid (Key Submissions and Qualification Information), which would include:

- (i) Covering Letter for Submission of Bid in the format provided as Appendix 1.
- (ii) Details of Bidder in the format provided as Appendix 2.
- (iii) Power of Attorney as per Appendix 3A, authorizing the signatory of the Bid to commit the Bidder
- (iv) Notarized Affidavit as per Appendix 3B for Clean Legal Record
- (v) Notarized Affidavit as per Appendix 5 for Correctness Certificate
- (vi) Anti-Collusion Certificate as per Appendix 4
- (vii) Project Undertaking as per Appendix 5
- (viii) Bid Security as per Appendix 6
- (ix) Copy of receipt of payment evidencing purchase of Bid Document
- (x) Qualification Information/documents as stated under SECTION-III
- (xi) Any other document as per this RFB required to establish technical capability of the bidder.
- (xii) No financial information like price should be given in the technical bid otherwise the bid shall be summarily rejected.

Part 2: Financial Bid as per the format set out in Appendix 9

- c) The bidder shall prepare and submit online through website: www.uktenders.gov.in scanned copies of all relevant documents including scanned copies of original documents comprising the bid as described above.
- d) The Bidder shall prepare, for Specified Route it bids for, one original of the documents comprising the Bid, clearly marked "ORIGINAL".
- e) If the Bid consists of more than one volume, Bidder must clearly number the volumes and provide an indexed table of contents. All pages should be numbered.
- f) The Bid shall be typed or printed and the Bidder shall initial each page. All the alterations, omissions, additions, or any other amendments made to the Bid shall be

initialed by the person(s) signing the Bid.

17) Bid Due Date

- a) Online submission of bid in uktenders.gov.in should be submitted before 05/02/2026 by 1500 hours IST and Hard copy of the bid (Original documents) should be submitted before or on, 05/02/2026 by 1500 hrs. on the Bid Due Date as set out in the Schedule for Bidding Process, at the address provided in Clause 2.15.5 in the manner and form as detailed in this Bid Document. Bids submitted by either facsimile transmission or telex or e-mail will not be acceptable.
- b) UCADA, at its sole discretion, may extend the Bid Due Date by issuing an Addendum in accordance with Clause 2.8.
- c) All the bids received shall be opened on the date as set out in the schedule of bidding process. The bids shall be opened in front of the bidder or its representative who choose to be present. The representative of the bidder shall submit to UCADA an authorization letter to attend the bid opening on the Bid Due Date.

18) Late Bids

Any Bid received by UCADA after 05/02/2026 upto 1500 hours will be returned unopened to the Bidder.

19) Submission of Original Documents

Failure to submit the original documents in hard copy, as prescribed in the Schedule of Bidding Process under this bidding Document and within the stipulated time, shall render the Bid non-responsive and liable to rejection. The decision of the CEO, UCADA in this regard shall be final and binding, and no further correspondence or representation shall be entertained.

20) Modifications/ Substitution/ Withdrawal of Bids

- a) The Bidder may modify, substitute or withdraw its Bid after submission, provided that a written notice of the modification, substitution or withdrawal is received by UCADA before the Bid Due Date. No Bid shall be modified, substituted or withdrawn by the Bidder after the Bid Due Date.
- b) The Bidder's modification, substitution or withdrawal notice shall be prepared, sealed, marked and delivered in accordance with the provisions of Clause 17 with outer envelopes additionally marked "MODIFICATION", "SUBSTITUTION" or "WITHDRAWAL", as appropriate.
- c) Withdrawal of a Bid during the interim period between the Bid Due Date and expiration of the Bid Validity Period would result in forfeiture of the Bid Security in accordance with Clause 11.c of this document.

21) Opening of Bids

The Proposals submitted up to the deadlines will be opened at the scheduled time & date as specified in the RFB, by the Nodal Officer or any other officer authorized by the UCADA, in the presence of the bidder's representatives who may be present at the time of opening.

22) Evaluation of Bids

- a) From the time the proposals are opened to the time empanelment is made, the bidders should not contact the Employer on any matter related to its Technical and/or Financial Proposal. Any effort by the bidder Agencies to influence the Employer in the examination, evaluation, ranking of Proposal and recommendations for empanelment may result in the rejection of the agency's proposal.
- b) UCADA will carry out the entire evaluation process as per notified Technical criteria.
- c) While evaluating the technical proposals, the Employer shall have no access to the Financial Proposals until the technical evaluation is concluded and the competent authority accepts the recommendation.
- d) The Employer shall evaluate the Technical Proposals on the basis of their responsiveness to the Terms of Reference and by applying the evaluation criteria specified in the RFB.
- e) Financial proposal/Bids of only those firms, who are technically qualified shall be opened on the date & time specified by the employer to be notified on portal and website of UCADA after the result of Technical Evaluation is notified.
- f) UCADA reserves the right to reject any Bid, if:
 - i. At any time, a material misrepresentation is made or uncovered; or
 - ii. The Bidder does not respond promptly and thoroughly to requests for supplemental information required for the evaluation of the Bid.

23) Confidentiality

Information relating to the examination, clarification, evaluation and recommendation for the short-listed Bidders shall not be disclosed to any person not officially concerned with the process. UCADA will treat all information submitted as part of Bid in confidence and would require all those who have access to such material to treat the same in confidence. UCADA will not divulge any such information unless it is directed to do so by any authority that has the power under law to require its disclosure.

24) Clarifications Sought by UCADA

To assist in the process of evaluation of Bids, UCADA may, at its sole discretion, ask any Bidder for clarification on its Bid. The request for clarification and the response shall be in writing or by email. No change in the substance of the Bid would be permitted by way of such clarifications.

25) Evaluation of Technical bid

- a) The Committee constituted by the UCADA shall evaluate the Technical & Financial responses to the RFB and all supporting documents. Inability of a Bidder to submit requisite supporting documents / documentary evidence within a reasonable time provided to it, may lead to the bidder's bid being declared non-responsive.
- b) The decision of the Committee in the evaluation of responses to the RFB shall be final. No correspondence will be entertained outside the process of discussion with the Committee.
- c) UCADA may ask for meetings with the bidders to seek clarifications on their proposals in case any doubt arises.
- d) The Committee/UCADA reserves the right to reject any or all bidders on the basis of any deviations contained in them.
- e) Each of the responses shall be evaluated as per the Spellings and requirements specified in this RFB.
- f) The committee reserves the right to reject proposal submitted by bidders in case it is found that Proposer is blacklisted by Central/ State / PSUs etc.
- g) To assist in the examination, evaluation, and comparison of Bids, UCADA may utilise the services of consultant(s) or advisor(s).

26) Evaluation of the Financial Bid

- a) In Step 2, the Financial Proposals of all the Bidders who qualifies in the Technical Bid will be opened in the presence of the Bidders' representatives who choose to attend. The Bidders' representatives who choose to be present shall be required to sign and record their attendance.
- b) The Bidder quoting the lowest one-way tariff chargeable from passengers for the duration of the tender period, as per the format prescribed in Appendix 9, shall be declared as the L1 Bidder for this Route. The L1 Bidder would be designated as Preferred Bidders for this Route. The next lowest bidder will be declared L2 Bidder. The L2 Bidder will be given an opportunity to match the L1 Bid by way of a letter addressed to UCADA, within 03 business days of the Bid opening. In case L2 bidder do not match the L1 Bid by the 3rd day, the next lowest bidder(s) i.e., L3 and L4 etc. shall be given the opportunity of matching the L1 Bid by way of a letter addressed to UCADA within 03 business days thereof. This process will be repeated until either every Non-L1 Bidder has been given an opportunity to match the L1 Bid or a total of one Non-L1 Bidder have agreed to match the L1 Bid, as the case may be. All the non-L1 Bidders who match the L1 Bid on being given the opportunity to do so, together with the L1 Bidder would hereinafter be designated as Preferred Bidders for the Specific Route.

- c) For the avoidance of doubt, it may be noted that in the event of two L1 Bidders, none of the remaining Bidders for the Specified Route would be given the opportunity to match the L1 Bid. In the event of more than two L1 Bidders, UCADA may:
- If more than two Bidders quote identical financial bid and declared L1 then selection will be done on the basis of past performance/availability of maximum number of helicopters with bidder at such date.

27) Notification of Award

- a) UCADA will notify the Successful Bidder by email and by a letter (Letter of Acceptance) that its Bid has been accepted.

28) Acknowledgement of Letter of Acceptance (LoA) and Execution of License Agreement

- a) Within one (1) week from the date of issue of the LoA, the Successful Bidder shall acknowledge the LoA and return the same to UCADA and will hereinafter be known as the Successful Operator(s). The Successful Operator shall execute a License Agreement within two (2) weeks (or any extension thereof provided by UCADA) of the issue of LoA.
- b) UCADA will promptly notify other Bidders that their Bids have been unsuccessful and their Bid Security will be returned as promptly as possible and, in any case, not later than Thirty (30) days from the date of announcement of the Successful Bidders.

29) Performance Security

- a) The Successful Bidder(s) shall each furnish Performance Security of Rs. **1,00,00,000/- (Rupees One Crore only)** by way of an unconditional and irrevocable Bank Guarantee issued by a scheduled bank located in India renewable each year of tender with a validity of 60 days beyond the validity of Contract Agreement.
- b) Failure of the Successful Bidder to comply with the requirements of Cl 27 and 28 shall constitute sufficient grounds for the annulment of the LOA (where issued), and forfeiture of the Bid Security. In such an event, UCADA reserves the right to
- either invite the next lowest Bidder for negotiations as per L1 quote OR
 - take any such measure as may be deemed fit in the sole discretion of UCADA, including annulment of the bidding process.
- c) Each operator will have to provide 10 flying hours (on non-chargeable basis) each Yatra season to meet exigencies as determined by UCADA. Each operator will provide the flying hours when directed by UCADA, failure in doing so will attract a penalty of Rs 02 lakh each time. In such a case the balance number of hours will remain unchanged. For utilization of these hours a roster will be followed. These services will be provided as per the direction of CEO, UCADA.
- d) When the helicopter is requisitioned by UCADA and if any operator refuses or shows

inability, a penalty of Rs 02.00 lakh will be levied.

- e) Withdrawal of any helicopter on the grounds of reduced pilgrim traffic etc. shall be allowed only after the Operator has obtained the specific written approval of the Chief Executive Officer/ Addl. Chief Executive Officer, UCADA failing which a penalty @ Rs 20,000/- per scheduled flying hour (subject to a maximum of Rs. 100,000/- per day) shall be liable to be imposed. The above penalty shall also apply in case the Operator suspends flying beyond 24 hours, on account of some technical snag/ non availability of pilots or any other reason whatsoever. The penalty amount shall be double in the subsequent days of suspended operations i.e. Rs. 40,000/- per scheduled flying hour (subject to a maximum of Rs. 200,000/- for 2nd day), Rs. 80,000/- per scheduled flying hour (subject to a maximum of Rs. 400,000/- for 3rd day) and so on till 07 days after which the contract of the successful operator can be cancelled.
- f) In the event of receipt of any complaint regarding inconvenience caused to the pilgrims possessing valid tickets, misbehaviour with a passenger, or any other such complaint relating to the Operator or its staff duly deployed for duties, the matter shall be investigated by the UCADA solely or jointly with the operator. In case the complaint is found to be genuine, the Operator shall be liable to refund an amount not exceeding the amount of the passenger fare for the sector for which the passenger(s) holds a valid ticket and a penalty of Rs. 20,000/- for such an incident, payable to UCADA. In case of recurrence of such verified complaint, an additional penalty of Rs. 10,000/- per case shall be levied, over and above the previous penalty imposed in such a case. A report in respect of each such complaint, if any, shall be sent to the Operator's Head Office. Further, if more than 03 complaints are found genuine, the contract of the successful operator can be cancelled.

30) If the L-1 bidder does not sign the Agreement, it will liable to be blacklisted for 03 years from the date of notification along with forfeiture of EMD.

31) **PERIOD OF CONTRACT:**

- a) The contract for selection of Helicopter Operator for providing shuttle service for specific route will be for a period of 03 years.
- b) The decision of CEO, UCADA whether to extend the contract for further or not will be final and binding upon the successful bidder.

32) **Taxes:**

Tax/Taxes/levy payable to any authority under law for the period of currency of the contract will have to be borne by the Agency and a monthly certificate of having paid the taxes to the Government agencies concerned will be furnished by the contractor, along with details of the payments made.

33) **Fraud and Corrupt Practices**

- a) The Applicants participating in the bidding process and responding to the RFb and the irrespective officers, employees, agents and advisers shall observe the highest standard of ethics during the Bidding Process. Notwithstanding anything to the contrary contained herein, the **UCADA** may reject an applications without being liable in any manner whatsoever to the Applicant if it determines that the Applicant has, directly or indirectly

or through an agent, engaged in corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice in the Bidding Process may attract criminal proceedings against the agency/ Contractor.

b) Without prejudice to the rights of the **UCADA** under the RFB herein above, if an Applicant is found by the **UCADA** to have directly or indirectly or through an agent, engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice during the Bidding Process, such Applicant shall not be eligible to participate in any tender or RFP issued by the **UCADA** during a period of minimum 2 (two) years or as specified by **UCADA** from the date such Applicant is found by the **UCADA** to have directly or indirectly or through an agent, engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice, as the case may be. For the purposes of this RFB, the following terms shall have the meaning hereinafter respectively assigned to them:

- i. "corrupt practice" means (i) the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the actions of any person connected with the Bidding Process (for avoidance of doubt, offering of employment to, or employing, or engaging in any manner whatsoever, directly or indirectly, any official of the UCADA who is or has been associated in any manner, directly or indirectly, with the Bidding Process or the LOA or has dealt with matters concerning the Contract Agreement or arising therefrom, before or after the execution thereof, at any time prior to the expiry of one year from the date such official resigns or retires from or otherwise ceases to be in the service of the UCADA, shall be deemed to constitute influencing the actions of a person connected with the Bidding Process); engaging in any manner whatsoever, whether during the Bidding Process or after the issue of the LOA or after the execution of the Contract Agreement, as the case may be, any person in respect of any matter relating to the Project or the LOA or the Contract Agreement, who at any time has been or is a legal, financial or technical adviser of the UCADA in relation to any matter concerning the Project;
- ii. "fraudulent practice" means misrepresentation or omission of facts or suppression of facts or disclosure of incomplete facts, in order to influence the Bidding Process;
- iii.
- iv. "coercive practice" means impairing or harming or threatening to impair or harm, directly or indirectly, any person or property to influence any person's participation or action in the Bidding Process;
- v.
- vi. "undesirable practice" means (i) establishing contact with any person connected with or employed or engaged by the UCADA with the objective of canvassing, lobbying or in any manner influencing or attempting to influence the Bidding Process; or (ii) having a Conflict of Interest. e. "Restrictive practice" means forming a cartel or arriving at any understanding or arrangement among Bidders with the objective of restricting or manipulating a full and fair competition in the Bidding Process.

34) If the L-1 bidder does not sign the Agreement, it will liable to be blacklisted for 03 years from the date of notification along with forfeiture of EMD.

35) By submitting the bid, the bidder accepts all the Terms & Condition laid out in this document.

36) **Miscellaneous**

The Bidding Process shall be governed by, and construed in accordance with, the laws of India

and the Courts at Dehradun shall have the exclusive jurisdiction over all disputes arising under, pursuant to and/ or in connection with the Bidding Process.

The UCADA, in its sole discretion and without incurring any obligation or liability, reserves the right, at any time, to;

Suspend and/ or cancel the Bidding Process and/ or amend and/ or supplement the Bidding Process or modify the dates or other terms and conditions relating thereto;

Consult with any Bidder in order to receive clarification or further information;

Pre-qualify or not to pre-qualify any Bidder and/ or to consult with any Bidder in order to receive clarification or further information;

Retain any information and/ or evidence submitted to the UCADA by, on behalf of, and/ or in relation to any Bidder; and/ or

Independently verify, disqualify, reject and/ or accept any and all submissions or other information and/ or evidence submitted by or on behalf of any Bidder.

It shall be deemed that by submitting the Bid the Bidder agrees that the UCADA, its employees, agents and advisers are irrevocably, unconditionally, fully and finally indemnified from any and all liability for claims, losses, damages, costs, expenses or liabilities in any way related to or arising from the exercise of any rights and/ or performance of any obligations hereunder and the Bidding Documents, pursuant hereto, and/ or in connection with the Bidding Process, to the fullest extent permitted by Applicable Law, and waives any and all rights and/ or claims it may have in this respect, whether actual or contingent, whether present or in future.



SECTION III- CRITERIA FOR QUALIFICATION

S. No	Criterion	Description	Proofs / Documents Required	Page No.
1	Valid NSOP	Bidder must be operating helicopter services under a valid NSOP of DGCA	Copy of valid NSOP; Renewal copies to be provided. NSOP must remain valid at the time of technical bid opening date.	
2	Legal Entity	The bidder must be a firm/proprietary/ partnership/ company registered under Companies Act.	Copy of Registration Certificate to be submitted	
3	Pilot requirements	The firm should have at least 03 fully qualified type rated pilots on their rolls for past 6 months at the time of last date of submission of bids. Pilots must be cleared by DGCA for Hill flying Operations having minimum 1500 hrs. of hill flying experience with minimum 10 hrs. of supervisory flying at Kedarnath Ji. <i>Age of pilots must be less than 60 years.</i>	Copies of current PPC, Hill Check, experience logs to be furnished	
4	Experience in Single Pilot Operations	Each pilot meets the requirement of minimum 100 hours of single-pilot flying on the specified helicopter type during the preceding one year.	<ul style="list-style-type: none"> • Copies of relevant pages of pilots' logbooks, clearly indicating aircraft type, registration number, nature of operation (single pilot), flight hours, and period (last one year), duly certified by the bidder's Accountable Manager / Director / Chief Pilot. • Certificate on bidder's letterhead, countersigned by the Chief Pilot, confirming that each pilot meets the requirement of minimum 100 hours of single-pilot flying on the specified helicopter type during the preceding one year. 	
5	Helicopter Ownership / Lease	For a specific route/helipad, the bidder shall, at the time of bid submission, own/lease the required number of helicopters and helipads on a continuous basis for each service being operated. The minimum requirement shall be 2 helicopters for each allotted helipad (01 main helicopter, along with 01	Copy of Ownership / Lease documents Undertaking on Helicopter Availability as per Appendix- 09 shall be provided.	

S. No	Criterion	Description	Proofs / Documents Required	Page No.
		<p>standby helicopter, which shall be made available within 24 hours in lieu of any main helicopter.</p> <p>Accordingly, in case multiple helipads are allotted to a single bidder, the helicopter requirement shall be as under:</p> <ul style="list-style-type: none"> • 02 helipads: Minimum 03 helicopters (02 main helicopters + 01 standby helicopter) • 03 helipads: Minimum 04 helicopters (03 main helicopters + 01 standby helicopter) • And so on, i.e., one additional main helicopter for each additional helipad, while maintaining at least one standby helicopter 		
6	Ownership Verification	Certified ownership/lease docs; exclusive lease affidavit	<p>Certified copies of true ownership/lease docs for each helicopter to be submitted</p> <p>In case of a helicopter being taken on lease, the bidder should also furnish affidavits from the owners of each such helicopter stating that the same has been leased exclusively to the Bidder for the duration of the shuttle period.</p>	
7	Undertaking for Helipad	Regarding the helipad the bidder at the time of bid must submit an undertaking to his effect that in case of selection as preferred/successful bidder the bidder will submit the true copy of lease document of that helipad within 07 days from the date of notification of selection as preferred/successful bidder or before the commencement of yatra whichever is earlier.	Undertaking regarding the same must be submitted	
	<p>Note:</p> <ul style="list-style-type: none"> • It is further clarified that any issues, discrepancies, disputes, deficiencies, or revenue-related flaws whatsoever arising out of the helipad lease arrangement, including but not limited to ownership, land use permissions, lease validity, revenue records, statutory approvals, or compliance with local laws, shall be the sole and exclusive responsibility of the bidder. UCADA shall not be responsible or liable in any manner for such issues at any stage of the contract. • In case the bidder fails to submit the lease document within the stipulated time the EMD/Bid Security will be forfeited and process for blacklisting will be initiated. In such case the next preferred Bidder will be invited to operate the L1 rates and the process will continue until all the 			

S. No	Criterion	Description	Proofs / Documents Required	Page No.
		required no. of operators are selected on this route.		
8	Aircraft Certificates	Valid C of A, C of R, Weight Schedule etc issued by DGCA and other competent authorities.	Copies of DGCA or other competent authority-issued certificates	
9	Helipad Amenities	Each of the Owned or Leased Helipads mentioned by the Bidder in the Bid should have Public Amenities as per DGCA/UCADA norms & Para 7(I) of General T&C.	Affidavit on ₹100 notarized stamp paper	
10	Clean Legal Record	Bidder and its management executives should have a clean legal record and should not have indulged in any fraudulent practices or black-marketing of tickets.	Affidavit on ₹100 notarized stamp paper as per APPENDIX-3B	
11	Aircraft Performance	All helicopters offered for Shri Kedarnath Ji Shuttles by bidder should have capability to land at 11000 ft. at as per DGCA CARS and Operations Circular 02 of 2023 Revision 1 and as revised from time to time.	Performance charts outlining the parameters should be provided.	
12	Accident-Free Record	The bidder should have minimum 02 years accident-free record	An Affidavit on Rs. 100 Stamp Paper duly notarized to be submitted. Accident-free record outlining the parameters should be provided.	
<p>Note: If the bidder meets with a fatal/major accident and is held blame worthy by DGCA for accident/incident prior the agreement period or during the agreement period, his permission will be cancelled and the next operator in line will be offered to operate on that specific route</p>				
13	PAN / TAN	Valid PAN / TAN required	Copies of PAN & TAN	
14	GST Registration & no dues	Valid GST registration and declaration on No pending GST dues.	Copy of GST certificate and an undertaking confirming that there are no outstanding GST dues as on the date of bid submission to be submitted.	
15	Mandatory Certifications	Compliance with all DGCA approvals	Undertaking on the same to be furnished alongwith Copies of Certifications	
16	Exclusive Helicopter Deployment	The offered helicopters mentioned in the Bid should be exclusively for the purpose of this tender and should not be offered on any other contract during the shuttle period.	Undertaking on ₹ 100 stamp paper duly notarized	

S. No	Criterion	Description	Proofs / Documents Required	Page No.
Note: In case of any violation, penalty of Rs. 20.00 Lakh will be imposed on the bidder.				
17	Correctness Certificate	The bidder must submit Certificate of Correctness as per the format attached under APPENDIX- 5	Affidavit on ₹100 stamp paper duly notarized to be submitted as per the format attached under APPENDIX- 5	
18	Not Blacklisted	The bidder should not have been debarred/ disqualified/ blacklisted/grounded by the Govt. of India or any State Govt. or by any Govt. organization, for security reasons or for financial/unethical practices, as on date of the submission of the bid.	Affidavit on ₹100 stamp paper duly notarized to be submitted	
19	Anti-Collusion Certificate	Bidder should submit a Anti Collusion Certificate as per the format attached under APPENDIX- 4.	Undertaking on the firm's letter head to be submitted as per the format attached under APPENDIX-4	
20	Appendix 8	Provide required information	Submission of duly filed Appendix 8	
21	Annual Turnover	Bidder's Avg. Annual Turnover IN LAST 03 F.Y.s i.e., F.Y. 2022-23 to F.Y. 2024-25 should not be less than INR 2.50 Crores	C.A. certified Turnover Certificate along with Audited statements to be submitted	
22	DGCA Strictures/ Warnings Disclosure	Bidder must disclose whether any DGCA strictures, warnings, penalties, grounding, audit remarks, or regulatory actions were issued in the past against the bidder company, its pilots, AMEs, maintenance staff, or operations staff. This includes strictures from DGCA Air Safety and FSD audits.	<ul style="list-style-type: none"> • Detailed statement of past strictures/warnings (if any) • Copies of DGCA notices / warnings / grounding orders • Corrective Action Taken Reports (if applicable) • NIL Declaration if no history exists 	
23	MSME Exemption	Bidders claiming exemption as Micro, Small, and Medium Enterprises (MSME) are required to submit a Bid Securing Declaration in the prescribed format attached. Any deviation, including submission in a different format, omission of required information, or failure to submit the declaration, shall result in the disqualification of the bid. No correspondence shall be entertained in this regard.	<ul style="list-style-type: none"> • Bidders claiming MSME Exemption must submit the Bid Securing Declaration as per the Annexure-04 attached in the document 	

Note to Bidders:

- Bidders are advised that the complete RFB Document shall be duly signed and stamped by the Authorized Signatory of the Firm and shall be submitted online on the e-portal as part of the Technical Bid.

- Further, Bidders shall duly fill in the Eligibility Criteria Table, clearly indicating the page numbers of the Technical Bid against each eligibility criterion along with the corresponding documentary evidence submitted. The page numbers mentioned shall correspond to the relevant documents enclosed in the Technical Bid.
- Non-submission of the duly signed and stamped RFB Document in the Technical Bid and/or failure to indicate the relevant page numbers against the eligibility criteria may result in the Bid being treated as non-responsive and may lead to rejection of the Bid or any other action, as deemed appropriate by the Competent Authority / CEO, UCADA.
- Bidders are requested to ensure strict compliance with the above requirements.

Signature of the Bidder's Authorized Representative



SECTION IV- GENERAL TERMS & CONDITIONS

1. The Successful Bidder, upon commencing operations (hereinafter referred to as 'Operator') shall possess on a continuous basis, for the duration of the entire shuttle period, a minimum 02 helicopters Owned or Leased (01 Main Helicopter for shuttle services & 01 Standby helicopter which should be available within 24hrs in lieu of the main helicopter) which meet the specifications laid down in the RFB for shuttle operations for the duration of the shuttle operations in order to ensure smooth operations on specified Route awarded to them. The Operator shall procure and maintain for the entire shuttle period, all the clearances from all government authorities/ agencies/ departments that may be required to lawfully operate on a route in a smooth manner and to ensure the safety of passengers. These would include but not be limited to all clearances related to operational safety to be obtained from DGCA or any other concerned Authority.
2. For this particular route the Operator shall be required to park at least one operating helicopter for shuttle operations at the Helipad mentioned in the Bid. Each Operator should also be able to position the standby helicopter as approved within 24hrs, to be operated in the event of an emergency or in case the main helicopter operating on any of the route becomes un-worthy of flight, is sold/ transferred or the lease for the same gets terminated. The Operator shall operate its helicopter service from the helipad either leased or owned by them. In case due to any unavoidable circumstances the Operator is unable to use the said helipad due to any reason, the Operator shall either acquire or lease another helipad of the same specifications as per the helipad list on the same route in order to ensure continuous provision of services. The information for the change of helipad is to be shared to UCADA by the operator and prior approval is to be taken for such instance. In case such operator is unable to resume its operations with the permitted time, UCADA is free to offer the same route to any other bidder at the L1 rates.
3. The period of license/contract shall be for three (03) years (conforming to the Yatra duration, to be notified by the UCADA, The Operator(s) shall accept and adhere to all the Terms and Conditions laid down by UCADA, and enter in to **Agreement(s)** with the UCADA in the form prescribed by the UCADA, for the license **term of one year**, within a period of **07 days** from the date of award of the Contract; failing which the EMD in full (i.e., **Rs. Forty-Five Lakh**) shall be forfeited and credited to the Account of the UCADA. Besides, such a bidder shall be blacklisted for a period of three years.
4. The operator shall carry out the flight operations daily, with least inconvenience to the Yatris,

subject to fair weather conditions and clearance by the ATC/Competent authority.

5. Operator will ensure that they take DGCA clearances for this specific Route. Operator will strictly comply with all the DGCA rules and regulations.
6. UCADA will reserve the right to impose penalties on the operator in case any violations are found.
7. The Operator shall have to comply with the following requirements during its operations:
 - a. Loading of the helicopter at helipads prior to the flights shall be the responsibility of the Pilot-in-Command, who shall take the deciding call on satisfying himself on all accounts including weather and on behalf of the Operator, for all kinds of safety requirements.
 - b. The flight crew shall be subjected to pre-flight medical check-ups prior to the commencement of the flights for the day, as per DGCA stipulations, and responsibility for the same shall be of that of the Operator.
 - c. The successful bidder shall deploy sufficient number of experienced, technically qualified and trained support staff for managing all necessary ground operations and for smooth flying. The ground staff must be sufficiently trained to manage the operation of such magnitude.
 - d. Safety briefing of the passengers prior to the flight shall be carried out by the trained and authorized personnel of the Operator. Embarkation/ Disembarkation of the passengers shall be done under the strict supervision of trained and authorized personnel of the Operator.
 - e. The Operator shall conspicuously draw and display in at least two languages (English/Hindi), prior to day's operations, detailed guidelines for operational activities on all helipads of operation, indicating the nature of duties and responsibilities entrusted to its personnel and general coordination procedures including action to be taken during emergencies and also for search and rescue operations.
 - f. Whenever required, the Operator shall obtain due clearance from nearest Indian Airforce Base, as well as Metrological information from the detachment based at the relevant stations.
 - g. Spare Forms for reporting the incidents/occurrences must be available with the operating Pilots.

- h. The number of persons onboard shall be strictly limited to that as laid down by DGCA for the Make/Model of the helicopter, and a copy of the same shall be furnished in advance to the UCADA.
 - i. Combined SOP and any other relevant guidelines/instructions as approved by DGCA from time to time, shall be strictly adhered to, in letter and spirit. Deviation, if any, shall require the prior formal approval of DGCA.
 - j. The operator shall be responsible for adequate quantity of ATF at the helipad site.
 - k. The following facilities, duly coordinated with UCADA/DGCA , shall be provided by the Operator(s):
 - i) Fire-fighting equipment and arrangements relating to their operation in their respective helipads as well as jointly by all operators at Kedarnath Ji helipad, as per DGCA Guidelines.
 - ii) Marking of both the Helipads.
 - iii) Installation of Wind Socks at helipads.
 - iv) Check-in counters and display boards.
 - v) Tamper proof refueling arrangements.
 - vi) All public, amenities such as wash room (Men/Women) waiting room, drinking water (with proper TDS Level, Temperature, Hardness and pH value monitoring), etc should be available at each helipad.
 - vii) Minimum 02 stretchers will be available at each helipad.
 - viii) Operator will ensure adequate drinking water is available in the helicopter.
 - l. Change of crew will not be allowed with rotor “on” position in a single pilot Configuration.
8. The successful bidder will be required to submit a Performance Bank Guarantee of a Nationalized Bank of **Rs 1.00 Crore** favoring Uttarakhand Civil Aviation Development Authority. The Performance Bank Guarantee of the Operator shall be retained and returned at the end of the license period, if so required as per the terms of Agreement only after satisfaction of UCADA that the operator has not incurred any other financial liability on any account whatsoever as per the provisions of Uttarakhand Procurement Rule 2025, as amended

time to time. The successful bidder may also furnish a FD of a scheduled Bank duly endorsed on UCADA.

9. Each pilot operating Shuttles for Shri Kedarnath Ji will be permitted a maximum of 50 landings in a day and the bidder will comply with DGCA CAR Section-7 Series-J Part-II without any aberrations.
10. The flying operations shall be governed in full compliance of NGT requirements in regard to height and noise levels given below:
 - a) Height - Minimum 2000 feet.
 - b) Noise level as per NGT norms.

The successful bidder will also be required to submit the details of flying on a daily basis to UCADA and District Magistrate, Rudraprayag;, non-compliance will invite penalties as decided by UCADA or even suspension of operations.

11. **The CEO, UCADA shall notify the system which shall be followed, from time to time, for the allotment/ reservation/ booking of the seats.**
12. The booking of Heli tickets for shuttle services will be 100% online through website authorized by UCADA. 03% (Inclusive of GST) of the tariff of each booked ticket as Yatra Facilitation Charges shall be charged by UCADA from the shuttle operator. Booking charges/convenience fees over and above the ticket charges shall be collected from the passenger by the ticket booking agency authorised by UCADA. **Dynamic pricing system over and above the L1 rate may be introduced.** The SOP for the dynamic pricing system will be as directed by UCADA which will be binding on all the selected bidders. In case the in-situ booking for heli ticket is permitted, the operator shall have to make proper arrangements of pre-fabricated structure booking station at its operating helipad having sufficient seating arrangements for security personnel and staff of UCADA. Such booking station should also be equipped with computer/desktop terminal, printer and other necessary equipment along with seamless internet connectivity. The detailed SOP for such in-situ booking shall be communicated by UCADA at later date.
13. Selected shuttle operator(s) involved in charters operations will be permitted to take their charters for Kedarnath Ji Helipad only during their shuttle operations slot, for this they will have to land at their respective helipad and stop their shuttle operations during this time. The tickets of such charter operators will be booked online as per the actual number of passengers travelling and the tickets booked will be of the sector they are operating from. At no instance will the shuttle operations and charter operations be undertaken simultaneously by that operator and violation to this will lead to black listing of that operator and the same

will be reported to DGCA. Boarding passes are to be issued by Operators and Serially numbered Boarding Passes shall be printed in 3 sections out of which one foil shall be issued to the passenger, the second foil to be retained by the Operator, and the third foil to be handed over UCADA for reconciliation of royalty. All these foils shall be printed distinctively with three different colour schemes depicting “For Passenger”, “For Operator” and “For UCADA”.

Regarding the charter operations by non-shuttle operators, a roster of the shuttle operators will be maintained on a weekly basis. The charter operators will tie up with the rostered shuttle operators so that the shuttle operator stops its operation to accommodate the said charter enabling it to land at Kedarnath Ji Helipad. The ticket fare involved for the charter operations will be paid to the shuttle operator accommodating the charter. For the same actual number of passengers travelling by charter will be ticketed (to and fro at the fare of the sector) and will be booked by the charter operator online towards the accommodating shuttle operator. It will be the responsibility of both the shuttle and charter operator that there is no violation of DGCA/UCADA norms due to simultaneous operation/landing by both at Kedarnath Ji Helipad or for any other reason.

Note:

- a. Total number of seats reserved/available for such charter passengers will be 180 daily.
 - b. All those tickets which will be booked by charter operators will be reserved and available online and payment for the same will be settled accordingly by the bank to respective shuttle operator.
 - c. Charter seats will be released a day prior to the date of charter operation only.
 - d. Non utilized charter seats may be released for general booking on dynamic pricing.
 - e. The charter operator who is not involved in shuttle operation will not be constrained to land/wait at the rostered shuttle operator’s helipad.
 - f. The rostered shuttle operator will ensure there is minimum delay to the chartered operator.
 - g. Yatra facilitation charges and booking convenience fees will also be charged on actual number of passengers. The authorized personnel from UCADA may conduct surprise checks or be present at the counters to ensure that there is no overcharging of the authorized passenger fares or any other aberration leading to harassment of the Yatri/passenger or loss of revenue to UCADA.
14. The authorized personnel from UCADA may conduct surprise checks or be present at the counters to ensure that there is no overcharging of the authorized passenger fares or any other aberration

leading to harassment of the Yatri/passenger or loss of revenue to UCADA.

15. Operator shall be under obligation to accord preference to the differently abled persons and to other persons as may be directed by CEO/Additional CEO, UCADA, while boarding the passengers.
16. During the Yatra period, the Operator will furnish daily flying report, by 1900 hrs. every evening, indicating the volume of traffic for the day from all the sorties, to enable UCADA to regulate Darshans of the Yatris travelling by helicopter.
17. **Selected Operator(s) have to follow DGCA's Operations Circular 02 of 2023 (Revision 1) dt. 11/09/2025 or as revised time to time.**
18. The Bidder shall quote rates of tariff/ ticket prices per passenger (inclusive of all costs). In case Government reduces or withdraws any tax the cost of ticket shall be reduced to the extent of such reduction accordingly by the Operator.
19. **The Operator shall pay landing charge of Rs. 6,500/- (Rs. Six Thousand and Five Hundred only) (Incl. of GST) to UCADA per landing at Shri Kedarnath Ji Helipad. The landing charge amount has to be deposited on weekly basis.**
20. The cancellation and refund policy shall be as per the rules defined defined by UCADA.
21. All other equipment/infrastructure for communication, meteorological facilities, medical facilities, fire-fighting and safe flying operation etc. shall be the sole responsibility of the Operator, who shall provide it as per norms prescribed by DGCA/ other agencies. The operator will ensure barricading at his helipad in such a manner that the passengers can access the helipad only after his ticket is checked. The Operator shall make its own arrangements, at its own cost, for establishing two-way communications to be provided at the helipads and also with the helicopter in operation for communicating the weather conditions, safety measures, etc. Through modern and reliable communication systems It shall also be the joint responsibility of the Operators to formulate a common SOP to co-ordinate their communication/ operations with each other, if any permitted, as also with any Government run or other Helicopters in the area, for smooth, safe and hassle-free operations.
22. The Operator shall comply with all laws/ rules made there under/regulations in respect of the following and provide:
 - a. Workman's compensation and all other existing laws with reference to employing, safeguarding, insuring and protecting all the employees/ labour engaged by the Operator. It shall insure all its employees/ labour employed/ engaged for any service against third party bodily injury /loss of life during the entire period of such employment /engagement by the Operator and as per statutory provisions.

- b. The successful bidder shall deploy sufficient number of experienced, technically qualified and trained support staff for managing all necessary ground operations and for smooth flying. The ground staff must be sufficiently trained to manage the operation of such magnitude.
- c. Third Party Legal Liability Insurance to indemnify UCADA of all sums which the Operator shall become legally liable to pay for bodily injury, property damage, baggage loss etc. or any of them, caused by an occurrence arising out of the ownership, maintenance or use of aircraft.
- d. Passenger Liability Insurance to indemnify in respect of all sums which shall become legally payable for admitted liability of **Rs. 50,00,000/-per passenger** or as laid down by the prescribed authority from time to time (whichever is higher), for bodily injury (including death) arising out of contract of carriage of any passenger by an occurrence whilst the passenger is in the care, custody or contract of the Operator.
- e. Combined Single Limit Insurance Cover (Bodily injury/property damage/baggage loss etc) of amount **Rs 50,00,00,000 (Fifty Crore)** laid down by the prescribed authority, whichever is higher.
23. All standard security procedures as advised by the local security authorities, DGCA and BCAS shall be adhered to by the Operator. However, necessary assistance for providing security cover at all the places of operations shall be arranged by UCADA in co- ordination with the Government of Uttarakhand.
24. The Operator shall ensure availability of stand by helicopter at all times during the Yatra period. Failure to maintain the stand by helicopter in airworthy condition shall be considered as violation of the Contract and may result in imposition of fine and/ or any other penalty deemed fit by CEO, UCADA for uninterrupted shuttle services.
25. The Operator shall carry out its operations in customer (Yatri) friendly manner and ensure that no undue inconvenience/ hardship is caused to the Yatris. In the event of receipt of any complaint regarding inconvenience having been caused to the pilgrims, the matter shall be investigated by the CEO, UCADA, or his authorized representative. In the event of receipt of any complaint regarding inconvenience caused to the pilgrims possessing valid tickets, misbehavior with a passenger, or any other such complaint relating to the Operator or its staff duly deployed for duties, the matter shall be investigated by the UCADA solely or jointly with the operator. In case the complaint is found to be genuine, the Operator shall be liable to refund an amount not exceeding the amount of the passenger fare for the sector for which the

passenger(s) holds a valid ticket and a penalty of Rs. 20,000/- for such an incident, payable to UCADA. In case of recurrence of such verified complaint, an additional penalty of Rs. 10,000/- per case shall be levied, over and above the previous penalty imposed in such a case, so on and so forth. A report in respect of each such complaint, if any, shall be sent to the Operator's Head Office. Further, if more than 03 complaints are found genuine, the contract of the successful operator can be cancelled.

26. The operator shall be responsible to maintain the record and clear all tax liabilities whatsoever may be required under law and also as may be prescribed during the currency of the license period. Any neglect or omission shall hold the operator liable under law.
27. The license shall be co-terminus with the expiry or afflux of the Yatra period and other conditions specified in the Agreement.
28. If at any time during the currency of the contract, either party is subject to force majeure, which can be termed as civil disturbance, riots, strikes, tempest, acts of God etc. which may prevent either party to discharge the obligation, the affected party shall promptly notify the other party about the happening of such an event. Neither party shall by reason of such event be entitled to terminate the contract in respect of such performance of their obligations. The obligations under the contract shall be resumed as soon as practicable after the event has come to an end or ceased to exist. If the performance of any obligation under the contract is prevented or delayed by reason of the event beyond a period mutually agreed to, if any, or seven days, whichever is more; either party may at its option terminate the contract.
29. UCADA shall not be liable for what-so-ever consequences arising out of any accident, incident, mishap, or any event relating to the operation of the helicopter services of the Operator, who shall be solely and exclusively liable for any injury, damage or liability of any kind arising directly or indirectly out of its operations.
30. In case any matter related to deficient heli services is filed by a Yatri in any Court of Law/ Forum, it will be the sole liability and responsibility of the Operator to defend the case and pay any compensation/ fine/ refund/ any other such money as may be awarded by the concerned Court/ Forum. In such a case the entire liability shall be of the Operator and UCADA shall not be responsible for the liability/ consequences whatsoever.
31. Any dispute and or difference arising out of or relating to this contract will be resolved through joint discussion of the authorities' representatives of the concerned parties. However, if the disputes are not resolved by joint discussions, then the matter will be referred for adjudication to a sole Arbitrator appointed by CEO UCADA, as per the provisions of Uttarakhand Procurement Regulations 2025.

32. The award of the sole Arbitrator shall be final and binding on all the parties. The arbitration proceedings shall be governed by Indian Arbitration and Conciliation Act 1996 as amended from time to time.
33. The cost of Arbitration shall be borne by the respective parties in equal proportions. During the pendency of the arbitration proceeding and currency of contract, neither party shall be entitled to suspend the work/service to which the dispute relates on account of the arbitration and payment to the contractor shall continue to be made in terms of the contract. Arbitration proceedings will be held at Dehradun only.
34. The Contract shall be governed by the laws and procedures established by Government of India, within the frame-work of applicable legislations and enactments made from time to time concerning such techno commercial dealings/processing. All disputes in this connection shall be settled in Dehradun jurisdiction only.
35. UCADA reserves the right to cancel this tender or modify the requirement.
36. UCADA also reserves the right to modify/relax any of the terms & conditions of the tender by declaring / publishing such amendments in a manner that all prospective parties to be kept informed about it.
37. Any other terms & conditions, mutually agreed to, prior to finalization of the contract shall be binding on the Operator and UCADA, during the period of the contract. Any default of any terms and conditions of the tender will result in rejection of the bid and forfeiture of EMD/Security deposit, accordingly.
38. All the above-mentioned work as per tender document is indicative and not exhaustive.
39. Any violation of the Terms and Conditions shall hold the Operator liable for the termination of its license, forfeit of the security deposit, or any other such action as the CEO, UCADA may consider appropriate.
40. **Termination of Contract:** UCADA may terminate the contract, in whole or part, under the following circumstances:
- Repeated safety violations
 - Misconduct with passengers
 - Regulatory non-compliance
 - Failure to deploy helicopters as committed
 - Suppression or misrepresentation of facts
41. Few points such as prior complaint against the operators will also be taken into consideration while awarding the contract.

42. Chief Executive Officer, UCADA shall have the absolute right to reject any bid or all the bids, without assigning any reason, whatsoever and the decision of the CEO will be final and binding. An undertaking to this effect is to be submitted along with the bid.
43. UCADA reserves the right to utilize the helicopter(s) operating at Shri Kedarnath Ji helipad for reconnaissance for security and/or disaster preparedness purposes. Such reconnaissance sorties will take priority over shuttle sorties.
44. The Operator shall arrange, on immediate priority, for transportation of seriously ailing pilgrims or officers on duty on the specific authorization of CEO/ Head of Operations UCADA or officer so authorized by them at Govt. approved rates/10 guaranteed hours as per Cl 29.c of the tender document.
45. **Penalties**
- a) When the helicopter is requisitioned by UCADA and if any operator refuses or shows inability, a penalty of Rs 02.00 lakh will be levied.
- b) Withdrawal of any helicopter on the grounds of reduced pilgrim traffic etc. shall be allowed only after the Operator has obtained the specific written approval of the Chief Executive Officer/ Addl. Chief Executive Officer, UCADA failing which a penalty @ Rs 20,000/- per scheduled flying hour (subject to a maximum of Rs. 1,00,000/- per day) shall be liable to be imposed. The above penalty shall also apply in case the Operator suspends flying beyond 24 hours, on account of some technical snag/ non availability of pilots or any other reason whatsoever. The penalty amount shall be double in the subsequent days of suspended operations i.e., Rs. 40,000/- per scheduled flying hour (subject to a maximum of Rs. 200,000/- for 2nd day), Rs. 80,000/- per scheduled flying hour (subject to a maximum of Rs. 400,000/- for 3rd day) and so on till 07 days after which the contract of the successful operator can be cancelled.
- c) In the event of receipt of any complaint regarding inconvenience caused to the pilgrims possessing valid tickets, mis-behavior with a passenger, or any other such complaint relating to the Operator or its staff duly deployed for duties, the matter shall be investigated by the UCADA solely or jointly with the operator. In case the complaint is found to be genuine, the Operator shall be liable to refund an amount not exceeding the amount of the passenger fare for the sector for which the passenger(s) holds a valid ticket and a penalty of Rs. 20,000/- for such an incident, payable to UCADA. In case of recurrence of such verified complaint, an additional penalty of Rs. 10,000/- per case shall be levied, over and above the previous penalty imposed in such a case. A report in respect of each such complaint, if any, shall be sent to the Operator's Head Office.

Further, if more than 03 complaints are found genuine, the contract of the successful operator can be cancelled.

- d) The offered helicopters mentioned in the Bid should be exclusively for the purpose of this tender and should not be offered on any other contract during the shuttle period. An undertaking on Notarized Rs 100 Stamp paper in this regard is to be submitted with the Technical Bid. In case of any violation, penalty to the tune of Rs 10 Lakh will be imposed.
- e) The successful bidder should submit the copy of manifest and part of the boarding pass at the end of each calendar month. Delay by one week in submission will attract a penalty of Rupees One lakh per week.
- f) Any violation of DGCA/UCADA norms/Tender Terms/Black-marketing a fine of Rs 5 lac will be imposed on the operator and further in case of reoccurrence of the same the operators shall be blacklisted for operating in the state of Uttarakhand.
- g) The Bidder should not have any outstanding dues payable to UCADA. The Operator shall be liable to pay an interest at the rate of 18% per annum on the shuttle royalty due amount payable to the UCADA in case the payment is delayed beyond a period of 07 days; besides attracting any penal consequence arising out of violation of any of the terms and conditions of the Agreement.
- h) The operator will have to provide 10 flying hours (on non-chargeable basis) each Yatra season to meet exigencies as determined by UCADA. The operator will provide the flying hours when directed by UCADA, failure in doing so will attract a penalty of Rs 02 lakh each time. In such a case the balance number of hours will remain unchanged. These services will be provided as per the direction of CEO, UCADA.
- i) Copy of Tech Log will have to be submitted to UCADA on requirement basis. Delay in submission will attract a penalty of Rupees one lakh per instance. Any other methodology regarding compilation and submission of logs, as directed by UCADA have to be complied with.

46. The successful bidder should have internet facilities at their helipad and helipad should also be covered with the CCTV Cameras having complete coverage of the helipad. Further instruction if required, with respect to installation of cameras at helipad and any other devices at helipad/helicopter as directed by DGCA from time to time, have to be complied with.

- a) Copy of Tech Log will have to be submitted to UCADA on requirement basis. Delay in

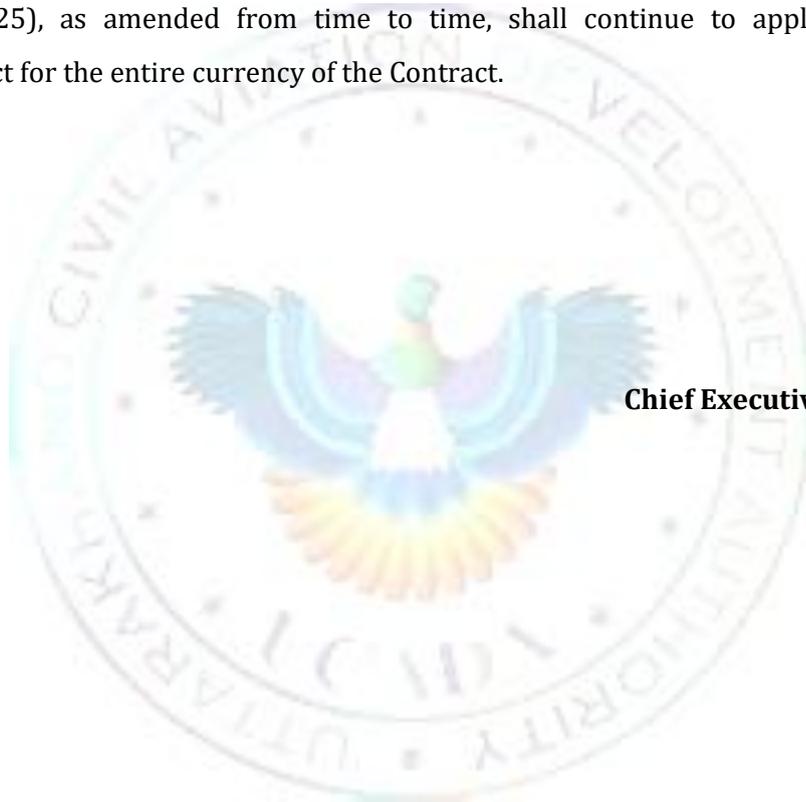
submission will attract a penalty of Rupees One lakh per instance. Any other methodology regarding compilation and submission of logs, as directed by UCADA have to be complied with.

b) Manifest should be submitted per shuttle to the representative of UCADA.

47. As the tender is for three years therefore each operator has to keep its NSOP valid for each year and submit a No Due Certificate from UCADA and Booking Agency at the end of each year otherwise its permission for the next years will be treated as cancelled automatically. For the No Dues Certificate, the request shall be submitted to UCADA by each operator by 15th November each year.
48. Considering the Monsoon season in Jun-Aug the permission for break in flying during that period the operator shall take specific permissions from UCADA. During this period minimum 02 operators shall be available for shuttle services. Same can be done by mutual understanding or a roster system, issued by UCADA, for a period of 10 days each shall be followed.
49. Any violation of DGCA/UCADA norms/Tender Terms/Black-marketing a fine of Rs 5.00 lakh will be imposed on the operator and further in case of reoccurrence of the same the operators shall be blacklisted for operating in the state of Uttarakhand.
50. If the bidder is declared/held responsible blame worthy by DGCA for any miscellaneous omission, its permission for Heli service will be withdrawn/cancelled. UCADA will take the appropriate action to select the next operator.
51. All helicopters to be deployed for the shuttle services (Char Dham Operations) must be equipped with Heli Trackers and Live tracking access shall be provided to UCADA's Control Room.
52. Tampering, disabling, or non-functioning of tracking systems shall attract penalties and may result in grounding of the helicopter.
53. For load calculation for shuttle operations, 5.5 passengers per shuttle shall be considered. The total passengers carrying capacity per day shall be reduced by 30% as per DGCA instructions.
54. The Operator shall comply with all changes in applicable laws, DGCA regulations, environmental norms, NGT orders, or Government directions issued during the contract period without any additional financial claim on UCADA.
55. The Operator shall not assign, sublet, transfer, or subcontract the route, operations, or rights under this contract to any third party without prior written approval of UCADA. Any violation shall result in immediate termination and forfeiture of performance security.
56. The Bidder should not have any outstanding dues payable to UCADA. The Operator shall be liable to pay an interest at the rate of 18% per annum on the shuttle royalty due amount payable to the UCADA in case the payment is delayed beyond a period of 07 days; besides attracting any penal

consequence arising out of violation of any of the terms and conditions of the Agreement.

57. All operators must employ a common handling agency at Sh. Kedarnath Ji Helipad, in coordination with all stakeholders.
58. Shuttle operators will strictly facilitate all the charters assigned to their helipads.
59. All shuttle operators must strictly adhere to the slots provide by UCADA. In case of flying in other's slots, prior permission to be taken from UCADA.
60. The Operator shall prominently display the complaint helpline number **1064** to aid passengers or any other individual, for reporting any instance where a Government Officer or staff member is found demanding or accepting a bribe or is otherwise involved in corrupt practices.
61. Notwithstanding execution of the Contract, the provisions of the Uttarakhand Procurement Rules, 2025 (UPR-2025), as amended from time to time, shall continue to apply and shall have overriding effect for the entire currency of the Contract.



Chief Executive Officer, UCADA

COVERING LETTER FOR SUBMITTING BID

On the Letter Head of the Bidder

Date:

To,

Uttarakhand Civil Aviation Development Authority,
Dehradun

Re: Selection of Helicopter Shuttle Service Operator for [name of Route] route
Sir/Madam,

Being duly authorized to represent and act on behalf of _____
(hereinafter referred to as "the Bidder"), and having reviewed and fully understood all
of the requirements set out in the Bid Document and information provided therein, the
undersigned hereby submits the Bid for the Project referred above.

We are enclosing our Bid including Technical bid (Key Submissions and Qualification
Information) and Financial Bid at e-portal as well as physically in one original plus one
copy, with the details as per the requirements of the Bid Document, for your evaluation.

We confirm that our Bid is valid for a period of time as required in clause 2.12 of this
RFB from _____(Bid Due Date).

The undersigned hereby also declares that the statements made and the information
provided in the Bid is complete, true and correct in every detail.

Yours faithfully,

(Signature of Authorised Signatory)
(Name, Title and Address of the Bidder)

DETAILS OF BIDDER

1.
 - (a) Name :
 - (b) Country of Incorporation :
 - (c) Address of the registered office, corporate headquarters and its branch office(s), if any, in India :
 - (d) Date of incorporation/registration and / or commencement of business :
2. Brief description of the Company/firm including details of its main lines of business.
3. Details of individual(s) who will serve as the point of contact / communication
 - (a) Name :
 - (b) Designation :
 - (c) Company/firm :
 - (d) Address :
 - (e) Telephone No :
 - (f) E-mail Address :
 - (g) Fax No :
4. Name, Designation, Address and Phone Nos. of Authorized Signatory of the Bidder:
 - (a) Name :
 - (b) Designation :
 - (c) Address :
 - (d) Telephone No .
 - (e) E-mail address :
 - (f) Fax No :

FORMAT FOR POWER OF ATTORNEY FOR SIGNING BID

(On not less than Rs. 100/- stamp paper)

POWER OF ATTORNEY

Know all men by these presents, we _____(name and address of the registered office) do hereby constitute, appoint and authorize Mr./Ms. _____(name and address of residence) who is presently employed with us and holding the position of _____ as our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our Bid for Helicopter Shuttle Service Operations on the [mention name of Route] for which Bid is invited by Uttarakhand Civil Aviation Development Authority (hereinafter referred to as UCADA), including signing and submission of all documents and providing information/ responses to UCADA, representing us in all matters before UCADA, and generally dealing with UCADA in all matters in connection with our Bid for the said Project.

We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid attorney shall and shall always be deemed to have been done by us.

Dated this the ___Day of _____2024

For _____ (Name & Address)
signing on behalf of the Bidder)

(Signature)

(Name, Title and Address)

Accepted

Signature
(Name, Title and Address of the Attorney) Date.

Notes:

- To be executed by any of the partners/ Directors, as the case may be.
- The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant (s) and when it is so required the same should be under common seal affixed in accordance with the required procedure.
- Also, where required, the executants(s) should submit for verification the extract of the charter documents and documents such as a resolution / power of attorney in favour of the Person executing this Power of Attorney for the delegation of power hereunder on behalf of the Bidder.
- In case the Bid is signed by an authorized Director/Representative, a certified copy of the appropriate resolution/ document conveying such authority may be enclosed in lieu of the Power of Attorney.
- In case the Bid is executed outside India, the Bidder has to get necessary authorization from the Consulate of India.

FORMAT FOR AFFIDAVIT OF CLEAN LEGAL RECORD

To Whom it may Concern

This is to certify that our Company or any member of the Management including Directors/Owner has not done any fraudulent practices, blacklisting of tickets, not imposed any penalty by DGCA or no case has been contemplated against them in the State or Country.

Signatory _____ Name and Designation of Authorized



FORMAT FOR ANTI-COLLUSION CERTIFICATE

Anti-Collusion Certificate

We hereby certify and confirm that in the preparation and submission of this Bid, we have not acted in concert or in collusion with any other Bidder or other person(s) and also not done any act, deed or thing which is or could be regarded as anti-competitive.

We further confirm that we have not offered nor will offer any illegal gratification in cash or kind to any person or agency in connection with the instant Bid.

Dated this _____ Day of _____, 2024

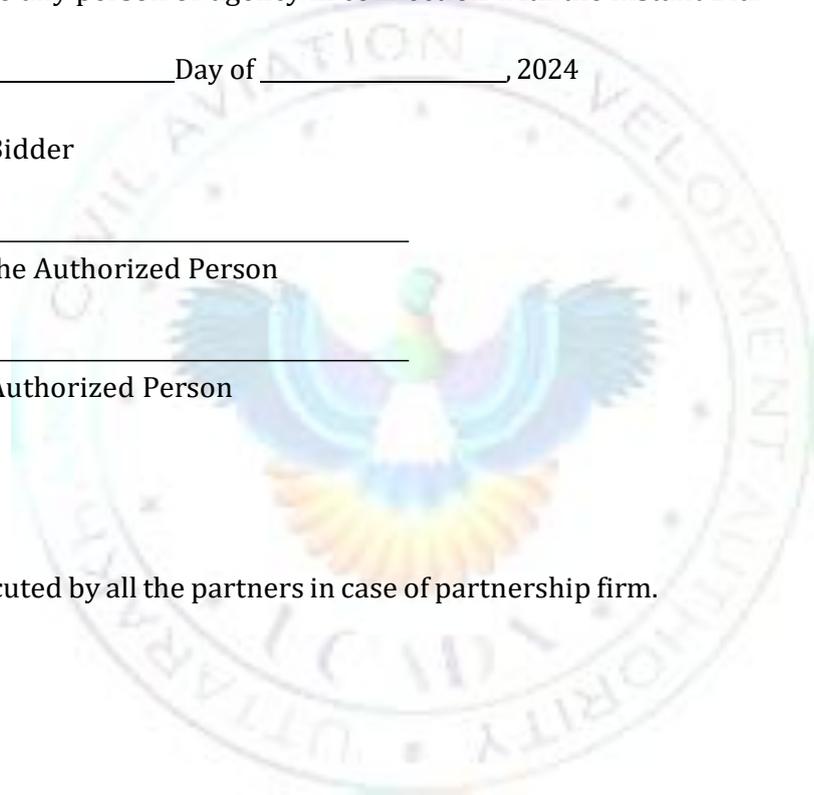
Name of the Bidder

Signature of the Authorized Person

Name of the Authorized Person

Note:

- To be executed by all the partners in case of partnership firm.



AFFIDAVIT (Certificate of Correctness)
[To be executed on ₹100 Notarized Stamp Paper]

I,
S/o / D/o / W/o _____, aged _____ years, resident of _____,
designated as _____ (Authorized
Signatory) of M/s _____, having office at _____,
do hereby solemnly affirm and declare
as _____ under:

1. CERTIFICATE OF CORRECTNESS

- a. All information, documents, certificates, undertakings and data submitted by me/us in the Technical Bid are true, complete, and correct.
- b. No material information has been suppressed or misstated
- c. All copies submitted are true copies of the originals.
- d. If any information is found false, the bid may be rejected and the company penalized.

2. DECLARATION

- a. I am authorized to sign this affidavit as per Board Resolution.
- b. I understand the consequences of false declarations.
- c. I will inform UCADA of any changes.

3. VERIFICATION

I verify that the contents of this affidavit are true and correct to the best of my knowledge.

Place: _____

Date: _____

Deponent (Signature)

Name: _____

Designation: _____

Company Seal:

NOTARY

Signed and affirmed before me on this _____ day of _____, 20____ at _____.

ATTESTATION

FORMAT FOR PROJECT UNDERTAKING

[On the Letter head of the Bidder]

To,

CEO,

Uttarakhand Civil Aviation Development Authority,

Dehradun

Re: Selection of Helicopter Shuttle Service Operator for [name of Specific Route] route

We have read and understood the Bid Document in respect of the captioned project provided to us by UCADA.

We hereby agree and undertake as under:

Notwithstanding any qualifications or conditions, whether implied or otherwise, contained in our Bid we hereby represent and confirm that our Bid is unqualified and unconditional in all respects and we agree to the terms of the proposed License Agreement, the key terms of which also form a part of the Bid Document provided to us.

Dated this _____ Day of _____, 2024.

Name of the Bidder

Signature of the Authorised Person

Name of the Authorised Person

Note:

- To be signed by one of the partner in case of partnership firm.

FORMAT FOR BID SECURITY

(To be issued by a Scheduled Bank having a branch in Dehradun, India)

B.G. No. _____ dated _____.

This Deed of Guarantee executed at _____ by _____ (Name of Bank) having its Head/Registered office at _____ (hereinafter referred to as "the Guarantor") which expression shall unless it be repugnant to the subject or context thereof include its, successors and assigns;

In favour of

_____, Uttarakhand Civil Aviation Development Authority (hereinafter called "UCADA"), having its office at _____,

_____ which expression shall unless it be repugnant to the subject or context thereof include its, successors and assigns;

WHEREAS

A. M/s. _____ Ltd³, a Company incorporated under provisions of the Companies Act, 1956/registered partnership/proprietorship firms having its registered office at _____ (hereinafter called "the Bidder") which expression shall unless it be repugnant to the subject or context thereof include its/their executors administrators, successors and assigns, has/have bid for Operation of Helicopter Shuttle Service for [name of route] route (hereinafter referred to as "the Project").

B. In terms of Clause 2.12 of the Bid Document dated _____ issued in respect of the Project (hereinafter referred to as "Bid Document") the Bidder is required to furnish to UCADA an unconditional and irrevocable Bank Guarantee for an amount of Rs _____/- (Rupees _____ only) as Bid Security.

C. The Guarantor has at the request of the Bidder and for valid consideration agreed to provide such Bank Guarantee being these presents:

NOW THEREFORE THIS DEED WITNESSETH AS FOLLOWS:

(a) The Guarantor, as primary obligor shall, without demur, pay to UCADA an amount not exceeding Rs _____/- (Rupees _____ only), within **7 days** of receipt of a written demand from UCADA calling upon the Guarantor to pay the said amount

³ Insert name of the Successful Bidder (a company/partnership/proprietorship firm) as the case may be.

and stating that the Bid Security provided by the Bidder has been forfeited in terms of Clause 2.11.3 of the Bid Document.

- (b) Any such demand made on the Guarantor by UCADA shall be conclusive and absolute as regards the forfeiture of Bid Security and the amount due and payable by the Guarantor under this Guarantee.
- (c) The above payment shall be made without any reference to the Bidder or any other person and irrespective of whether the claim of UCADA is disputed by the Bidder or not.
- (d) This Guarantee shall be irrevocable and remain in full force for a period of— — — — — months from (date) _____ or for such extended period as may be mutually agreed between UCADA and the Bidder and shall continue to be enforceable till all amounts under this Guarantee are paid.
- (e) The Guarantee shall not be affected by any change in the constitution or winding up of the Bidder/the Guarantor or any absorption, merger or amalgamation of the Bidder/the Guarantor with any other person.
- (f) In order to give full effect to this Guarantee, UCADA shall be entitled to treat the Guarantor as the principal debtor. The obligations of the Guarantor shall not be affected by any variations in the terms and conditions of the Bid Document or other documents or by extension of time of performance of any obligations granted to the Bidder or postponement/non exercise/delayed exercise of any of its rights by UCADA against the Bidder or any indulgence shown by UCADA to the Bidder and the Guarantor shall not be relieved from its obligations under this Bank Guarantee on account of any such variation, extension, postponement, non exercise, delayed exercise or omission on the part of UCADA or any indulgence by UCADA to the Bidder to give such matter or thing whatsoever which under the law relating to sureties would but for this provision have effect of so relieving the Guarantor.
- (g) The Guarantor has power to issue this Guarantee and discharge the obligations contemplated herein, the undersigned is duly authorised to execute this Guarantee pursuant to the power granted under _____.

IN WITNESS WHERE OF THE GUARANTOR HAS SET ITS HANDS HERE ONTO ON THE DAY, MONTH AND YEAR FIRST HERE IN ABOVE WRITTEN.

Signed and Delivered by _____
Bank by the hand of Mr/Ms _____
its _____ and authorised official.

GUIDELINES FOR PROVIDING INFORMATION RELATED TO BID

It may be noted that in the absence of any detail from the certificates specified in the following paragraphs, the information would be considered inadequate and could lead to exclusion of the relevant project in computation of Experience Score

Using the format below, provide information on each reference assignment along with a client certificate or suitable supporting documentation.

Sl. No	Particulars of information	To be filled by the bidder
1.	Name of the Bidder (Proof of possession of offered Helicopters i.e. Registration Certificate /Lease Agreement to be provided)	
2.	Is your Company holding NSOP from the Regulatory Authority (please attach copy of the same) Date of Initial issue:	
3.	Average Annual turnover of the Bidder relating to helicopter operations for the last three financial Years as given in RFB as per audited balance sheet, (Rs Two Crore Fifty Lakhs per annum) Copy thereof to be attached. A certificate duly signed and attested by CA for this purpose to be enclosed.	
4.	Annual Safety / Surveillance Audit Report for last two years issued by DGCA. (Copies to be enclosed)	
5.	Detail of Bid Security Deposit of Rs. 15.00 lakh. (Instrument No. and date etc). Original EMD/bid security to be deposited physically.	
6.	Duration of validity of bid (as per clause 2.12)	
7.	Number and Types of Helicopters offered: . Call Sign/Registration Number of the helicopter: . Year of Manufacture: Manufacturer's Name: (Proof to be enclosed)	
8.	Capacity of helicopters offered: . Passenger seats available in each helicopter . Number of seats offered in each helicopter (excluding crew) – Min. 06 Seats to be offered. . Performance graph as per the given parameters.	
9.	Date of issue of Certificate of Air worthiness for each helicopter: (Proof to be attached)	

10.	Date of expiry of Certificate of Airworthiness:	
11.	Copy of hull and crew insurance, indicating Certificate No and its validity:	
12.	Bidder's total fleet of helicopter (with Type and Call Sign):	
13.	Whether the general Terms & Conditions are fully acceptable (yes/no)	
14.	Confirmation regarding provision of the Insurance Cover for helicopter passengers and third party. (undertaking) (Copy of the Policy/Certificate to be attached)	
15.	Confirmation that the bidder shall abide by the requirements laid down by Civil Aviation Regulatory Authority in India:	
16.	Notarised Affidavit for Correctness Certificate	
17.	Notarised Affidavit stating that Company/Firm is not blacklisted by Government of India or any State Government as per Annexure 3 B	
18.	Details of Pilots (minimum 03 per helicopter) on the payroll with their hill experience, currency and license.	

Note: All the undertakings/certificates regarding information relating to above points may be submitted after getting it notarised.

Signature of Authorized Signatory_____

Name_____

Date_____

Designation_____

Undertaking on Helicopter Availability

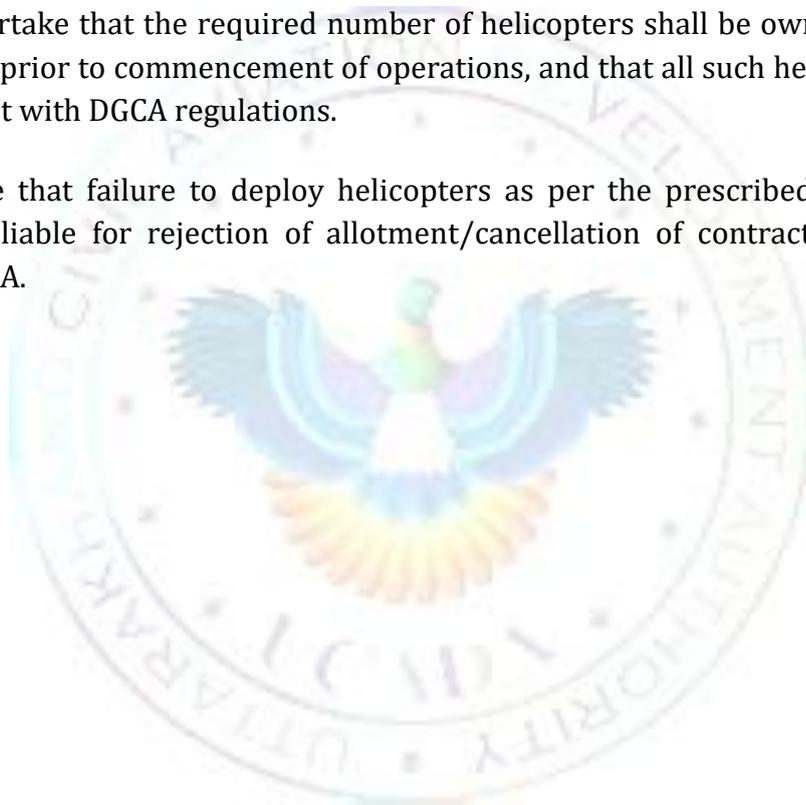
(To be submitted on firm's letter head)

(To be submitted in Original)

We hereby undertake that, in the event we _____ (*name of the firm*) are allotted more than one helipad/route under this tender, we shall provide helicopters strictly in accordance with the helicopter-to-helipad ratio specified in the tender conditions, i.e., one (01) main helicopter for each allotted helipad along with one (01) standby helicopter, with the standby helicopter being made available within 24 hours.

We further undertake that the required number of helicopters shall be owned/leased by us and deployed prior to commencement of operations, and that all such helicopters shall be duly compliant with DGCA regulations.

We acknowledge that failure to deploy helicopters as per the prescribed requirement shall render us liable for rejection of allotment/cancellation of contract without any liability on UCADA.



FORMAT FOR FINANCIAL PROPOSAL
(To be submitted in Letter Head of the firm)
(To be uploaded/submitted in Financial Cover/Envelope Only)

Date:

To,

CEO

Uttarakhand Civil Aviation Development Authority (UCADA)

Dehradun

Re: Selection of Helicopter Shuttle Service Operator for [name of Specific Route] route

Sir/Madam

We are pleased to submit our Financial Proposal for captioned Project.

S. No.	Description	Route	Upper Fare Ceiling (INR)	Bid Amount (Excl. Yatra Facilitation Charges) (Excl. GST) (INR)	Yatra Facilitation Charges (INR)	Applicable GST Amount (INR)	Total Bid Amount (Including Yatra Facilitation Charges) and GST (INR)	Total Bid Amount (Including Yatra Facilitation Charges) and GST (In Words)
1	2	3	4	5	6	7	8=(5+6+7)	9
1.	Maximum One-Way Tariff	Guptkashi - Shri Kedarnath Ji / Shri Kedarnath Ji - Guptkashi	6500					
2.		Phata - Shri Kedarnath Ji / Shri Kedarnath Ji - Phata	5500					
3.		Sirsi - Shri Kedarnath Ji / Shri Kedarnath Ji - Sirsi	4500					

We have reviewed all the terms and conditions of the Bid Document including the Key Terms of the License Agreement and will undertake to abide by all the terms and conditions contained therein. We hereby declare that there are, and shall be, no deviations from the stated terms in the BID Document.

..... Name of the Bidder

..... Signature of the Authorised Person

..... Name of the Authorised Person

Note:

- **On the Letterhead of the Bidder**
- **The Maximum One-Way Tariff quoted shall be up to two different non-zero digits of decimal.**
- **In case of difference in amount quoted in figures and words, the higher value would be considered for evaluation.**
- **Bidders are required to submit their bids *for* all three sectors mandatorily.**



BID SECURING DECLARATION FOR EXEMPTED BIDDERS (MSME)

(on Company Letter-head)

To
CEO
UCADA

Ref: _____

Tender Title: _____ -

Sir/ Madam,

We, the undersigned, solemnly declare that:

We understand that according to the conditions of this Tender Document, the bid must be supported by a Bid Securing Declaration In lieu of Bid Security.

We unconditionally accept the conditions of this Bid Securing Declaration. We understand that we shall stand automatically suspended from being eligible for bidding in any tender in Procuring Organization for 2 years from the date of opening of this bid if we breach our obligation(s) under the tender conditions if we:

1. withdraw/ amend/ impair/ derogate, in any respect, from our bid, within the bid validity; or
2. being notified within the bid validity of the acceptance of our bid by the Procuring Entity:
 - refused to or failed to produce the original documents for scrutiny or the required Performance Security within the stipulated time under the conditions of the Tender Document.
 - or refuse to sign the contract.

We know that this Bid-Securing Declaration shall expire if the contract is not awarded to us, upon:

1. receipt by us of your notification
 - of cancellation of the entire tender process or rejection of all bids or
 - of the name of the successful bidder or
2. After the expiration of the bid validity period or any extension to it.

(Signature with date)

(Name and designation)

Duly authorized to sign bid for and on behalf of.....

[name & address of Bidder and seal of company]

AGREEMENT

This Agreement is made the _____ day of _____ 2026

BETWEEN: UTTARAKHAND CIVIL AVIATION DEVELOPMENT
AUTHORITY ('UCADA')

AND

Heli Operators Operating shuttle services for Shri
Kedarnath Ji for landing at Shri Kedarnath Ji Helipad.

BACKGROUND

- a) The Government of Uttarakhand incorporated Uttarakhand Civil Aviation Development Authority (UCADA) in the year 2013 with the objective to develop civil aviation sector in the state on a sustainable model.
- b) Every year several private Helicopter Operators provide services to pilgrims for travelling to Shri Kedarnath, Shri Kedarnath, Gangotri, Yamunotri and Shri Hemkund Sahib in Uttarakhand.
- c) UCADA has given permission to the M/S..... for operating shuttle services through an open tender from the sector namely..... @ of Rs..... for one side.
- d) It was also decided by UCADA that the booking of tickets for those shuttle services will be done by UCADA/Operator/Government Agency/agency determined by UCADA.

TERMS AND CONDITIONS

- a) The booking of Heli tickets for shuttle services will be online through website authorized by UCADA. 03% (Inclusive of GST) of the tariff of each booked ticket as Yatra Facilitation Charges shall be charged by UCADA from the shuttle operator. Booking charges/convenience fees over and above the ticket charges shall be collected from the passenger by the ticket booking agency authorised by UCADA..
- b) Heli-operators are responsible to obtain all the licenses and government clearance to operate as heli-service providers in the state.
- c) Heli-operators are responsible to maintain necessary facilities i.e. fire safety, water, electricity and general public utility, Internet and other facilities as

mentioned in the tender document at approved helipads in the state.

- d) The pricing of the tickets will be decided by UCADA through open tender.
- e) The service provider heli-operators will provide services to the pilgrims on the tickets issued by the operator.
- f) UCADA will raise the bills to operators for royalty and other charges as mutually decided by the state government.
- g) The ticket price charged from the pilgrims is inclusive of GST and any other applicable levies.

TAXES AND LIABILITY

- a) The liability to run the helicopter and take the pilgrims to the desired destination lies on the private Helicopter Operators.
- b) UCADA will not be responsible for any cancellation of the helicopter services and the heli-operators are bound to provide services to the pilgrims who have purchased tickets from UCADA/agency determined by UCADA.
- c) All the charges or cost of cancellation to be borne by the Helicopter Operator
- d) The liability of GST on amount collected as ticket charges is of the service provider i.e. private Helicopter Operator. They have to register for GST in Uttarakhand.
- e) Liability of GST on tickets will be borne by the operator.
- f) UCADA would be responsible to deposit GST on the Royalty amount received by it from the operator.
- g) UCADA shall not be responsible for any default made by the Helicopter Operators in paying its tax liabilities.

DISPUTES, IF ANY

- a) UCADA is a government enterprise and is working in good faith for the Helicopter Operators. Any dispute arising on the said issue shall be resolved mutually or be subject to jurisdiction in the state of Uttarakhand.