

**Uttarakhand Civil Aviation Development Authority (UCADA),  
Government of Uttarakhand**

**TENDER NOTICE**

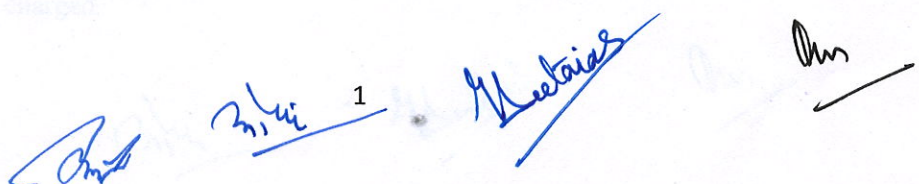
The Uttarakhand Civil Aviation Development Authority (UCADA), Government of Uttarakhand invites **E-Tenders** for empanelment of agency for hiring of helicopter as and when needed.

The online Tender Notice is as under. The bid document will be available & can be downloaded on our website <https://www.ucada.in> from 16<sup>th</sup> January, 2018. The last date of submission of tender is 05<sup>th</sup> February, 2018. Technical bids will be opened on 05<sup>th</sup> February, 2018 at 1500 hrs. at Uttarakhand Civil Aviation Development Authority, Sahastradhara Helidrome, P.O. Kulhan, Dehradun-248013.

The tender fee is ₹. 5000/- (Rupees Five Thousand Only) which is non-refundable and EMD of ₹. 1,00,000/- ( Rupees One Lakhs Only) is to be sent in the form of **Demand Draft** drawn on any bank **in favour of "CEO, Uttarakhand Civil Aviation Development Authority(UCADA)"** payable at **Dehradun in any Nationalized Bank** to be sent in sealed envelope to Uttarakhand Civil Aviation Development Authority, Sahastradhara Helidrome, P.O. Kulhan, Dehradun-248013.

In case of any difficulty with opening the tender online the bidder may contact on Mob. No. 9411106953, 9412059703 or (0135)-2608981 Uttarakhand Civil Aviation Development Authority, Sahastradhara Helidrome, P.O. Kulhan, Dehradun-248013.

A pre-bid meeting will be held on **29<sup>th</sup> January, 2018 at 4.00 pm in the meeting hall** Uttarakhand Sadan 8-Veer Tikendrajeet Marg, Chanakyapuri, New Delhi. The bidders are to submit the details as required in the tender format; any additional details if needed to be submitted by them should be submitted on additional sheets of paper and should be attached in the end of the tender document.

The bottom of the page features several handwritten signatures in blue ink. From left to right, there is a signature that appears to be 'Anil', a signature that appears to be 'Rishi' with the number '1' written below it, a signature that appears to be 'Kestavias', and a signature that appears to be 'An' with a horizontal line underneath it.



**TENDER DOCUMENT INVITING TENDER FOR HIRING OF HELICOPTER ON  
RENTAL BASIS.**

Civil Aviation Administration Department, Government of Uttarakhand invites e-tenders for empanelment of agencies for hiring of single/ **twin engine Helicopter** equipped with all safety norms as prescribed by the Director General of Civil Aviation (DGCA) from time to time **for flying of VIPs**. Government of Uttarakhand invites requests for proposal under **DUAL BID SYSTEM ( i.e Technical and Financial)** for hiring of the Helicopter on rental basis as and when required. *The specifications and terms & conditions are as mentioned below:*

**1. SPECIFICATION AND SAFETY REQUIREMENT OF THE HELICOPTER:**

The helicopter offered should be of **5+2** seating capacity in **VIP** configuration. The Helicopter must be well equipped and fulfilling Instrument Flight Rules (IFR). The helicopter should also have all other required mandatory features for VIP operations, such as Dual Communication and Navigation System, Weather Radar, Cockpit Voice Recorder (CVR), Flight Data Recorder (FDR), Dual Mode Transponder, Auto Pilot, Global Positioning System (GPS) etc. The Rotor Craft should have Air conditioning system and Cabin interior should be well furnished for VIP operation. The operator shall ensure that the helicopter offered is kept well maintained in optimal flying condition during the lease period meeting all mandatory requirements for VIP flying as prescribed by DGCA/BCAS/AAI/STATE GOVT.etc from time to time.

**2. STATION:** The preference will be given to the bidder who has a helicopter stationed at Dehradun and fly to any destination as per the direction of the State Government.

**3. NON-AVAILABILITY OF THE HELICOPTER:** If the helicopter is not available due to any factor beyond the control of the operator, a substitute helicopter of equal merit and configuration shall be provided by the operator. The substitute helicopter so provided shall also be of the same class and should not be more than 10 years old. Failure to provide such a substitute helicopter shall be treated as default in service attracting a penalty equal to 150 % of the payment made to the other agencies (providing the Helicopter) will be charged.

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**4. TENURE OF AGREEMENT:** The agreement will be for one year which can be renewed further by the State Government with the consent of the operator on terms and conditions as mutually agreed upon.

**5. TERMINATION OF AGREEMENT:** Either party, i.e the State Government or the operator can terminate the agreement at any time by giving 15 days notice or payment of Rupees Five lakh to other party in lieu of such notice.

**6. ELIGIBILITY CRITERIA:** In order to be eligible for consideration, the bidder should be fulfilling all the requirements as indicated below:

- Should be a Helicopter operator with valid Non Scheduled Operator's Permit (NSOP).
- Should have at least 2 serviceable twin engine helicopters in its fleet.
- The helicopter offered should not be more than 4 years old and should not have completed more than 2500 flying hours.
- Should have experience of operating helicopters for at least 5 years.
- Should have it's own maintenance facility.
- Should have pilots qualified for flying VIPs as per various national norms.
- Should have PAN of Income Tax.
- Should have Service Tax/GST ETC. registration number.

**7. PILOT:** The helicopter must be flown by **two** experienced pilots having the required qualifications, rating and experience as prescribed by DGCA CAR Section 3 series "C" part X issued dated 2nd June 2010, for operations for VIPs mentioned as per para 6.17 of the CAR.

**8. SAFETY NORMS:** The operator shall abide by all safety norms as prescribed for VIP operations by the DGCA from time to time.

**9. SUBMISSION OF PROPOSAL:** The proposal must be submitted in two separate sealed envelopes one containing the Technical Bid being super scribed "A: TECHNICAL BID" and the other containing the Financial Bid being super scribed "B: FINANCIAL BID". Both sealed envelopes must be sealed in another cover envelop. This sealed cover envelop should be super scribed with the words "TENDER FOR HIRING OF HELICOPTER BY THE GOVERNMENT OF UTTARAKHAND". The sealed cover envelop should be addressed to:

**Uttarakhand Civil Aviation Development Authority (UCADA), Sahastradhara Helidrome, Mussoorie by pass, P.O. kulhan Dehradun-248001,Uttarakhand(India).**

**10. TECHNICAL BID:** The technical bid must contain the following documents:

(The related self attested documents/copy of certificates must be furnished serially in the order as mentioned below)

- Profile of the Company.
- Detailed technical specification of the helicopter to be offered for hiring. (Also indicate the Regd. No., year of manufacture, manufacturer's name, number of flying hours completed in respect of the helicopter to be offered on hire).
- Details of other twin-engine helicopters having good operational capability, reliability and easy maintainability characteristics available at the disposal of the operator.
- Current Certificate of Airworthiness for the helicopter offered with all mandatory modifications complied with submission of requisite document from the competent authority.
- Proof that helicopter offered is equipped with dual radio communication and navigation equipment.
- Proof that helicopters offered are equipped with ILS Localizer glider path and marker receivers for safe landing.
- Proof of the operator holding valid (NSOP) Non Schedule Operator Permit issued by DGCA, Govt. of India.
- Proof of availability of maintenance facility as per DGCA requirement.
- Copy of Certificate of incorporation issued by Registrar of Company.
- Details of company strength relating to i) No. of qualified Pilots for flying VIPs as per DGCA norms and ii) No. of Licensed Aircraft Maintenance Engineers
- Details of past performance in providing similar helicopter services on hire during the last five years (Provide the details like name & address of the Organization to which such hiring services have been provided, date of assignment, value of the assignment etc. with copies of the work orders/agreements in support of the past performance).
- Copy of PAN.
- Copy of Service Tax/GST etc. registration certificate.

**11. THE FINANCIAL BID:** The financial bid Document must be clearly spelt out in following Format:

**a) Fixed Hourly Charges :( In Rs. )** (As an when required)

**b) Service Tax/GST etc,** if any :

**c) Other Charges,** if any (Please specify) [In Rs.]

***N.B: The fixed hourly charges shall include:***

- Hiring Charges including insurance and taxes.



12. Bids for single engine and twin engine Helicopter should be submitted separately.
13. EMD would be Rs. 1.00 lakh for each bid.
14. Tender bid will be valid for six months from the opening of the tender.
15. **PERFORMANCE SECURITY** : The selected bidder shall execute performance bank guarantee of Rs. 10 lakh for the period of one year from a Nationalized Bank only.
16. **PAYMENT**: Payment shall be made on a monthly basis on submission of Bills with user certificate and supporting documents in respect of any other charges claimed.
17. **CONSEQUENCES OF DEFAULT IN SERVICE**: Any default in service as indicated in this document and agreement shall enable the State Government to terminate the agreement apart from taking other penal action as per the agreement.
18. **LAST DATE OF SUBMISSION OF PROPOSAL**: The eligible and interested helicopter service operators may submit detailed proposal along with technical bid and financial bid as instructed for the specified type of Helicopter on rent basis, in sealed envelopes to the CEO, **Uttarakhand Civil Aviation Development Authority (UCADA) Sahastradhara Helidrome, Mussoorie by pass, P.O. kulhan Dehradun-248001, Uttarakhand(India)** during working hours on any working day upto **2.00 P.M till 05.02.2018**. Bids received after **2.00 P.M on 05.02.2018** shall be summarily rejected.
19. **OPENING OF BID**: The Bid proposal submitted by the bidders shall be opened at 3.00 P.M. on 06<sup>th</sup> February, 2018 as indicated above by the Tender Committee Meeting to be held at **Uttarakhand Civil Aviation Development Authority (UCADA) Sahastradhara Helidrome, Mussoorie bypass, P.O. kulhan Dehradun-248001, Uttarakhand(India)**.. Interested bidders may remain present at the time of opening of the bid documents either in person or through their authorized representatives.
20. **EVALUATION OF BIDS**: The Technical Bids of all bidders contained in the covers superscribed as "A: Technical Bid" shall be opened first and placed before the Purchase Committee. All the Technical Bids shall be scrutinized by a Purchase Committee to be constituted by the State Government. The Purchase Committee shall prepare a broadsheet of all relevant technical features submitted by different bidders for consideration and evaluation by the Purchase Committee. The report of the Purchase

Committee shall be placed before the Govt. for consideration. Financial Bids contained in the covers superscribed "B : Financial Bid" of only those bidders whose Technical Bids are accepted by the Purchase Committee as meeting the required eligibility criteria, shall be opened and placed before the Purchase Committee for evaluation. The Purchase Committee shall, upon consideration of the offers, recommend the offer of anyone or more bidders for acceptance. The Purchase Committee may also recommend not to accept any offer placed before the Committee. The subjective satisfaction of the Purchase Committee with regard to any matter connected to this bid cannot be called in question by any bidder.

21. **INSURANCE** etc :- All the insurance cost etc. will be borne by the bidder himself/herself.
22. *Any dispute arising out of this bid shall be limited to the jurisdiction of Uttarakhand.*
23. *The authority reserves the right to reject any or all offers without assigning any reason thereof.*
24. List of **Annexure** 1 to 4 (should be completed and submitted along with the technical bid).

*Open*  
*0.58 (14/1/18)*  
*14/01/18*  
*FA (NAM)*

*14/1/18*

*Anurag*  
Sd/-  
CEO, UCADA  
Govt. of Uttarakhand.